To,
Administrative Officer,
AIIMS, Rishikesh.

Dear Sir,

1. I/We __________________________ Submitted the quotation for Enquiry No. “QUOTATION FOR ORTHOPEDICS AGAINST THE INQUIRY NO. FILE NO. 32/138/2015(RKSH)” DUE ON 18.08.2016, 05.00 PM for Supply of following items at AIIMS Rishikesh”.
2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to supply at the following rates.

<table>
<thead>
<tr>
<th>S.No</th>
<th>Item Name</th>
<th>Make</th>
<th>Qty/unit</th>
<th>Unit price</th>
<th>Tax %</th>
<th>Total amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Lead Apron Stand</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Date __________
Place __________

(Signature of Authorized Person):-__________

(Name)______________________________

Name of Firm/Company/Agency____________

Phone No.__________________________

Email:______________________________
**INDENT FOR PURCHASE**

**FORM P-2**

1. Please fill a separate form for each item
2. Please fill completely in triplicate. Incomplete forms and duplicates are not acceptable

<table>
<thead>
<tr>
<th>Name of items and related accessories with full specifications</th>
<th>Quantity (figures)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Lead Apron Stand Should have</td>
<td>2</td>
</tr>
<tr>
<td>• Sturdy stainless steel hangers for storing lead aprons, gloves and shield</td>
<td></td>
</tr>
<tr>
<td>• Compact, stand alone with wheels for easy mobility</td>
<td></td>
</tr>
<tr>
<td>• Should have able to store ten lead apron</td>
<td></td>
</tr>
</tbody>
</table>

**For equipment, please provide the following information**

- Detailed description of the actual use of the equipment

**Signature**

*Possible sources (name all sources you know) from where the item is available, if any*