TENDER NOTICE

Instrument for the Department of Orthopaedics
AIIMS, Rishikesh, Virbhadr Road, Rishikesh, Dehradun

Date: 19th Dec, 2014

On behalf of the Director, All India Institute of Medical Sciences, Rishikesh tenders in sealed cover are invited under two-bid system from manufacture and their authorised dealers/ distributors for providing for Equipment for Department of Orthopaedics AIIMS Rishikesh.

The interested manufacture and their authorised dealers/ distributors are required to submit the technical and financial bid separately. The bids in Sealed Cover-I containing “Technical Bid” and Sealed Cover-II containing “Financial Bid” should be placed in a third sealed cover super scribed Tender For “Arthroscopy System” for Department of Orthopaedics and should reach at the office of “The Sr. Administrative Officer, AIIMS, Rishikesh, Virbhadr, Marg Rishikesh (Dehradun) - 249201, before 03.00 PM on or before 09/01/2015. The bid received after due date and time will not be entertained whatsoever may be the reason. The technical bids shall be opened on the same day at 03.00 PM at Tender Opening Room, AIIMS, Rishikesh. In the event of any of the above mentioned date being declared as a holiday / closed day, the tenders will be opened on the next working day at the appointed time. The financial bid of technically qualified agencies will be open announced later.

The tender document containing technical bid form, financial bid form, technical description/specification & item and terms & conditions can be purchased from AIIMS, Rishikesh from 20/12/2014 to 09/01/2015 between 10.00 AM and 02.00 PM on non-refundable payment of Rs.1135.00 (Rupees one thousand one hundred thirty five only) or can be downloaded from website www.aiimsrishikesh.edu.in. Those who download the tender document from website should enclose DD/Pay Order for Rs.1135.00 (Rupees one thousand one hundred thirty five only) (non-refundable) in favour of “AIIMS, Rishikesh”, payable at Rishikesh, not later the date of 08/01/2015 alongwith their technical bid in the Cover-I “Technical Bid”. The bid security (EMD) for equipment for Department of Orthopaedics as given in table-1 below tender documents should be paid in the form of FD/TD/CD from any Nationalised/Schedule bank duly pledged in favour of “AIIMS, Rishikesh” payable at Rishikesh and will be placed in cover-1 with technical bid. The Tender Documents are not transferable.

Any future clarification and/or corrigendum(s) shall be communicated through Administrative Officer on the AIIMS, Rishikesh website: www.aiimsrishikesh.edu.in.

Bidder should necessary enclose a covering letter mentioning a summary of applied document with proper numbering & mentioning the name of item & its brand & model No. Secondly Bid should also attach a compliance sheet as per specification mentioning they are complying to all specification or have any variation.

Sr. Administrative Officer
AIIMS, Rishikesh
Ph No.0135-2452915

Sign of Bidder
1. Name & Address of the manufacture and their authorised dealers/distributors/Agency with phone number, email, name and telephone/mobile

2. Specify your firm/company is a manufacturers/ authorised dealer/distributor/ Agency

3. Name, Address & designation of the authorized person (Sole proprietor/partner /Director)

4. Have you previously supplied these items to any government/ reputed private organization? If yes, attach the relevant proof. Please provide a notarised affidavit on Indian Non Judicial stamp paper of Rs. 10/- that you have not quoted the price higher than previously supplied to any government Institute/Organisation/reputed Private Organisation or DGS&D rate in last one year. **If you don’t fulfil this criteria, your tender will be outright rejected.**

5. Please attach copy of last of Income Tax Return

6. Please attach balance sheet (duly certified by Chartered Accountant) for last three (3) years
   (Annual minimum turnover should not be less than 25 lakhs)

7. PAN No. (Please attach copy)

8. VAT/Service Tax Registration Number. (Please attach copy)

9. Acceptance of terms & conditions attached (Yes/No). Please sign each page of terms and conditions as token of acceptance and submit as part of tender document with technical bid. Otherwise your tender will be rejected.

10. Power of Attorney/authorization for signing the bid documents

11. Please submit a notarised affidavit on Indian Non judicial stamp paper of Rs. 10/- that no case is pending with the police against the Proprietor/firm/partner or the Company (Agency). Indicate any convictions in the past against the Company/firm/partner. Please also declare that proprietor/firm has never been black listed by any organization.

12. Please submit a notarised affidavit on Indian Non Judicial Stamp Paper of Rs.10/- that they will provide complete warranty for all equipments for 2 (two) years & CMC for 5 (five) years of these equipments.

13. Please furnish a notarised affidavit on Indian Non judicial stamp paper of Rs.10/- that they will supply spare parts for next 10 years at reasonable price.

14. Details of the FD/TD/CD of bid security (EMD)

   FD/TD/CD No:  
   Date:  
   Payable at:  

   **Declaration by the Tenderer:**

   This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

   **Sign of Bidder**
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Encls: 1. DD/Pay Order (if tender form is downloaded from the website of this Institute)

2. FD/TD/CD
3. Terms & Conditions (each page must be signed and sealed)
4. Financial Bid

(Signature of Tenderer with seal)

Name:
Address:
Place:.................................
Date:.................................

Tender Sl.No:

Sign of issuing Authority

Sign of Bidder
Tender Enquiry No. F.No.24/ Ortho/Arthroscopy System/69(3)/2014-RISH (ADMN)
“Equipments for Department of Orthopaedics”
AIIMS, Rishikesh

Terms & Conditions

(A) Information and Conditions relating to Submission of Bids

1. The tender document containing eligibility criteria, scope of work, terms & conditions and draft agreement can be purchased from AIIMS, Rishikesh on any working day from 20-12-2014 to 09-01-2015 between 10.00 AM to 02.00 PM on payment of non refundable charges of Rs 1135/- (Rupees one thousand one hundred thirty five only) or can be downloaded from website www.aiimsrishikesh.edu.in. Those who download the tender document from Website should enclose a Demand Draft/Pay Order for Rs 1135/- (Rupees one thousand one hundred thirty five only) in favour of "AIIMS, Rishikesh”, payable at Rishikesh, not later the date of 08-01-2015, along with their bid in the Cover-I containing “Technical Bid”.

2. The interested firms/suppliers are required to submit the Technical and Financial Bids separately in the format enclosed. The bids in sealed Cover-I containing “Technical Bid” and sealed Cover-II containing “Financial Bid” should be placed in a third sealed cover super scribed Tender for “Arthroscopy System” for Department of Orthopedics should reach AIIMS, Rishikesh by or before 03.00 PM on 09-01-2015. The Technical bids shall be opened on same day at 03.00 PM at Tender opening room, AIIMS, Rishikesh in presence of the bidders or their authorized representatives who choose to remain present. The Tender received after due date & time will be rejected and no claim shall be entertained whatsoever may be the reason.

3. The pre bid conference would be held on 02-01-2015 at 03.00 PM in the office of Tender Opening Room, AIIMS, Rishikesh. All firms representative who are attending the pre bid meeting, shall produce an authorisation letter from their firm on the firm’s letter head. They are required to put their query in writing before the committee.

4. All the duly filled/completed pages of the tender should be given serial /page number on each page and signed by the owner of the firm or his Authorized signatory. In case the tenders are signed by the Authorized signatory, a copy of the power of attorney/authorization may be enclosed along with tender. A copy of the terms & conditions shall be signed on each page and submitted with the technical bid as token of acceptance of terms & conditions. Tender with unsigned pages/incomplete/partial/part of tender if submitted will be rejected out rightly.

5. All entries in the tender form should be typed or written by pens legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the Technical Bid as well as Financial Bid unless authenticated by full signature of bidder. Any omission in filling the columns of Financial Bid form (Schedule of Rates) shall debar a tender from being considered. Rates should be filled up carefully by the tenderer. All Corrections in this schedule must be duly attested by full signature of the tenderers. The corrections made by using fluid and overwriting will not be accepted and tender would be rejected.
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6. The bidder shall pay the respective amount of Bid Security (EMD) as mentioned in table-I along with the Technical Bid by Demand FD/TD/CD in favour of “AIIMS, Rishikesh” drawn on any Nationalized Bank/ Scheduled Bank and payable at Rishikesh and must be valid for (6) six months. Bids received without Earnest Money deposit (EMD) shall stand rejected and thus shall not be considered for evaluation etc at any stage. The original EMD will be put in cover-I containing Technical bid.

   a) The Public Sector Undertaking of the Central/State Govt. are exempted from furnishing Earnest Money along with tender.

   b) The firms Registered with DGS & D/SSI and any approved source of Centre/States Govt. are not exempted from furnishing Earnest Money in so far as this institute is concerned.

   c) Earnest Money deposited with AIIMS, Rishikesh in connection with any other tender enquiry even if for same/similar material / Stores by the tenderer will not be considered against this tender.

7. The bid security (EMD) without interest shall be returned to the unsuccessful bidders after finalization of contract with successful bidder.

8. The successful bidders has to constitute a contract on Indian non judicial stamp paper of Rs.100/- (Rupees one hundred only) and also required to furnish the security deposit @ 10% of contract value in the form of FD/TD/CD from any Nationalised/Schedule bank duly pledged in favour of AIIMS, Rishikesh & payable at Rishikesh only. The EMD deposited by successful bidder may be adjusted towards Security Deposit as demanded above. If the successful bidder fails to furnish the full security deposit or difference amount between Security Deposit and EMD within 15 (fifteen) days after the issue of Letter of Award of Work, his bid security (EMD) shall be forfeited unless time extension has been granted by AIIMS, Rishikesh.

9. The EMD/PBG shall be forfeited if successful bidder fails to supply the goods/equipment in stipulated time or fails to comply with any of the terms & conditions of the contract or fail to sign the contract.

10. The bid shall be valid and open for acceptance of the competent authority for a period of 180 (one hundred eighty) days from the date of opening of the tenders and no request for any variation in quoted rates and / withdrawal of tender on any ground by bidders shall be entertained.

11. To assist in the analysis, evaluation and computation of the bids, the Competent Authority, may ask bidders individually for clarification of their bids. The request for clarification and the response shall be in writing but no change in the price or substance of the bid offered shall be permitted.

12. After evaluation, the work shall be awarded normally to the Agency fulfilling all the conditions and who has quoted the lowest rate as per financial bid after complying with the all the Acts / provisions stated / referred to for adherence in the tender.

13. The competent authority of AIIMS, Rishikesh reserved all rights to accept or reject any/ all tender(s) without assigning any reason. It can also impose/relax any term and condition of the tender enquiry after due discussion in pre bid conference. This will be communicated to all tenderers in writing. AIIMS, Rishikesh also reserves the right to reject any bid which in his opinion is non-responsive or violating any of the

Sign of Bidder
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conditions/specifications without any liability to any loss whatsoever it may cause to the bidder in the process.

14. Tender must be submitted on the prescribed Tender Form otherwise tender will be cancelled straightway.

15. The tender form is not transferable.

16. Canvassing in any form is strictly prohibited and the tenderer who are found canvassing are liable to have their tenders rejected out rightly.

17. **Tender Currencies:**

   a. The bidder supplying indigenous goods or already imported goods shall quote only in Indian Rupees. Further, imported goods to be imported and supplied by the bidder are also required to be quoted in Indian Rupees.

   b. For imported goods if supplied directly from abroad, prices shall be quoted in any freely convertible currency say US Dollar, Euro, GBP or Yen. As regards price(s) for allied services, if any, required with the goods, the same shall be quoted in Indian Rupees only, if such services are to be performed /undertaken in India.

   c. Tenders, where prices are quoted in any other way shall be treated as non-responsive and rejected.

18. **Tender Prices:** While filling up the columns of the Financial Bid, the following aspects should be noted for compliance:-

   **For domestic goods or goods of foreign origin located within India, the prices in the corresponding Financial Bid shall be entered separately in the following manner:-**

   a. The price of the goods, quoted ex-factory/ ex-showroom/ ex-warehouse/ off-the-shelf, as applicable, including all taxes and duties like sales tax, CST/ VAT, CENVAT, Custom Duty, Excise Duty etc. already paid or payable on the components and raw material used in the manufacture or assembly of the goods quoted ex-factory etc. or on the previously imported goods of foreign origin quoted ex-showroom etc.;

   b. Any sales tax or other taxes and any duties including excise duty, which will be payable on the goods in India if the contract is awarded;

   c. Charges towards Packing & Forwarding, Inland Transportation, Insurance, Loading/Unloading and other local costs incidental to delivery of the goods to their final destination as specified in the List of Requirements and Financial Bid;

   d. The price of Incidental Services, as mentioned in List of Requirements and Financial Bid;

   e. The prices of Turnkey (if any), as mentioned in List of Requirements, Technical Specification and Financial Bid; and

   f. The price of annual CMC, as mentioned in List of Requirements, Technical Specification and Financial Bid.

   **Sign of Bidder**
For goods offered from abroad, the prices in the corresponding Financial Bid shall be entered separately in the following manner:

a. The price of goods quoted FOB port of shipment, as indicated in the List of Requirements and Financial Bid;

b. The price of goods quoted CIF port of entry in India as indicated in the List of Requirements and Financial Bid;

c. The price of goods quoted for delivery at AIIMS, Rishikesh as indicated in the List of Requirements, Financial Bid and Consignee List;

d. Wherever applicable, the amount of custom duty with CDEC applicable on CIF value on the goods to be imported;

e. The charges for Loading/Unloading, Inland transportation, Insurance and other local costs, Incidental cost to delivery of the goods from the port of entry in India to AIIMS, Rishikesh, as specified in the List of Requirements and Financial Bid;

f. The charges for Incidental Services, as in the List of Requirements and Financial Bid;

g. The prices of Turnkey (if any), as mentioned in List of Requirements, Technical Specification and Financial Bid;

h. The price of annual CMC, as mentioned in List of Requirements, Technical Specification and Financial Bid.

19. Additional information and instruction on Duties and Taxes: If the Bidder desires to ask for excise duty, sales tax/CST / VAT/ CENVAT, Custom Duty, Service Tax, Works Contract Tax etc. to be paid extra, the same must be specifically stated. In the absence of any such stipulation the price will be taken inclusive of such duties and taxes and no claim for the same will be entertained later.

20. **Excise Duty:**

a. If reimbursement of excise duty is intended as extra over the quoted prices, the supplier must specifically say so also indicating the rate, quantum and nature of the duty applicable. In the absence of any such stipulation it will be presumed that the prices quoted are firm and final and no claim on account of excise duty will be entertained after the opening of tenders.

b. If a Bidder chooses to quote a price inclusive of excise duty and also desires to be reimbursed for variation, if any, in the excise duty during the time of supply, the Bidder must clearly mention the same and also indicate the rate and quantum of excise duty included in its price. Failure to indicate all such details in clear terms may result in rejection of that tender.

c. Subject to sub clauses (i) & (ii) above, any change in excise duty upward/downward as a result of any statutory variation in excise duty taking
21. **Sales Tax:** If a bidder asks for sales tax/CST / VAT/CENVAT, Service Tax and Works Contract Tax to be paid extra, the rate and nature of sales tax applicable should be shown separately. The CST / VAT/CENVAT, Service Tax and Works Contract Tax will be paid as per the rate at which it is liable to be assessed or has actually been assessed provided the transaction of sale is legally liable to sales tax/ CST / VAT/CENVAT, Service Tax and Works Contract Tax and is payable as per the terms of the contract.

22. **Octroi Duty and Local Duties & Taxes:** Normally, goods to be supplied to Government departments against Government contracts are exempted from levy of town duty, Octroi duty, terminal tax and other levies of local bodies. However, on some occasions, the local bodies (like town body, municipal body etc.) as per their regulations allow such exemptions only on production of certificate to this effect from the concerned Government department. Keeping this in view, the supplier shall ensure that the goods to be supplied by the supplier against the contract placed by the AIIMS, Rishikesh are exempted from levy of any such duty or tax and, wherever necessary, obtain the exemption certificate from the AIIMS, Rishikesh. However, if a local body still insists upon payment of such local duties and taxes, the same should be paid by the supplier to the local body to avoid delay in supplies and possible demurrage charges and obtain a receipt for the same. The supplier should forward the receipt obtained for such payment to the AIIMS, Rishikesh to enable the AIIMS, Rishikesh reimburse the supplier and take other necessary action in the matter.

23. **Customs Duty:** In respect of imported goods offered from abroad, the bidder shall specify the rate as well as the total amount of customs duty payable with Custom Duty Exemption Certificate, if applicable, on the quoted goods in the Financial Bid. The bidder shall also indicate the corresponding Indian Customs Tariff Number applicable for the goods.

   a. For transportation of imported goods offered from abroad, relevant instructions as incorporated shall be followed.

   b. For insurance of goods to be supplied, relevant instructions as provided shall be followed.

   c. Unless otherwise specifically indicated in this NIT document, the terms FCA, FOB, FAS, CIF, CIP etc. for imported goods offered from abroad, shall be governed by the rules & regulations prescribed in the current edition of INCOTERMS, published by the International Chamber of Commerce, Paris.

   d. The need for indication of all such price components by the bidders, as required in this clause is for the purpose of comparison of the tenders by the purchaser and will no way restrict the AIIMS, Rishikesh right to award the contract on the selected bidder on any of the terms offered.

24. **Indian Agent:** If a foreign bidder has engaged an agent in India in connection with its bid, the foreign bidder, in addition to indicating Indian agent’s commission, if any, shall also furnish the following information:

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Sign of Bidder
The complete name and address of the Indian Agent and its Permanent Account Number as allotted by the Indian Income Tax authority.

The details of the services to be rendered by the agent for the subject requirement.

Details of Service outlets in India, nearest to the AIIMS, Rishikesh to render services during Warranty and CMC period.

**Firm Price:**

a. Unless otherwise specified in the NIT, prices quoted by the bidder shall remain firm and fixed during the currency of the contract and not subject to variation on any account.

b. However, as regards taxes and duties, if any, chargeable on the goods and payable, the conditions stipulated will apply.

25. **Conversion of tender currencies to Indian Rupees:** In case the bid document permits the bidders to quote their prices in different currencies, all such quoted prices of the responsive bidders will be converted to a single currency viz., Indian Rupees for the purpose of equitable comparison and evaluation, as per the closing exchange rates established by the Reserve Bank of India for similar transactions, as on the date of 'Last Date of Submission of Tender'.

26. **Payment Term for Imported goods:** For imported goods payment shall be made in the following manner:

a) On shipment: 75 % payment of the contract price shall be paid 60 days after presentation of shipping documents (goods shipped shall be paid through irrevocable, non-transferable Letter of Credit (LC) opened in favour of the supplier in a bank in his country) and upon the submission of the following documents:

i. Four copies of Supplier’s invoice showing contract number, goods description, quantity, unit price and total amount;

ii. Original and four copies of the clean, on-board Bill of Lading/Airway bill, marked freight prepaid and four copies of non-negotiable Bill of Lading/Airway bill.

iii. Insurance Certificate;

iv. Certificate of origin by the chamber of commerce of the concerned country;

v. Certificate of country of origin;

vi. Manufacturer’s / Supplier’s warranty certificate;

vii. Manufacturer’s own factory inspection report.

b) On Acceptance: 25 % payment would be made after satisfactory installation & commissioning on issuance of Inspection certificate by the AIIMS, Rishikesh.
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27. **Guarantee / Warranty Period:** The Tenderers must quote for 2 years comprehensive warranty (Including all Spares, Accessories and Labour) from the date of completion of the satisfactory installation. The warranty charges shall not be quoted separately otherwise the offer shall be summarily rejected. Also the bidders are requested to submit their quote (Rates) for subsequent 5 years Comprehensive Maintenance Contract (CMC) (Including All Spares, Accessories and Labour). Failure to comply this condition will entail the rejection of the bids. The price comparison shall be taking into account on basic price and post warranty CMC.

28. **Custom Clearance:** For the Goods to be imported and supplied, the Institute will provide Custom Duty Exemption Certificate (CDEC) to successful bidder for availing concessional rate of duty as per prevailing Custom Tariff. In case, the bidder requires CDEC certificate, then the same should be specifically mentioned in the bid. The supplier is solely responsible for getting the material clearance from customs. Institute will provide all custom documents for custom clearance on the demand of supplier. Transportation of goods up to AIIMS, Rishikesh and its successful installation and commissioning is also the responsibility of the supplier. All charges/ expenses incurred in this process will be borne by the supplier. NO DEMURRAGE / WHARFAGE CHARGES WILL BE PAYABLE BY THE INSTITUTE UNDER ANY CIRCUMSTANCES. NO ADVANCE PAYMENT WILL BE PAYABLE FOR CUSTOM CLEARANCE/ FREIGHT/INSURANCE ETC

29. **Applicable Law:**

The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.

Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Rishikesh/Dehradun, Uttarakhand India only.

The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Rishikesh/Dehradun. The decision of the Arbitrator shall be final and binding on both the partied.

**Force Majeure:** Any delay due to Force Majeure will not be attributable to the supplier.

**Note:** In case of any dispute, decision of AIIMS Administrative would be final.
B) PAYMENT TERMS

1. (Seventy five) 75% Payment of the contract price shall be paid on receipt of goods condition and upon the submission of the following documents:-.

   (i) One Original and Four Copies of supplier’s invoice showing contract number, goods description, quantity, unit price and total amount.
   (ii) Final Acceptance as per Inspection report issued by faculty.
   (iii) Two copies of packing list identifying contents of each package.
   (iv) Inspection Certificate issued by the user concerned department,
   (v) If installation at consignee’s site should be free of cost immediately on arrival of equipment at consignee’s site.

2. On Acceptance:
   Balance Twenty Five (25)% payment would be made against ‘Final Acceptance Certificate’ as per Para (B) (1) (v) of goods to be issued by the consignees subject to recoveries, if any, either on account of non rectification of defects/deficiencies not attended by the Supplier or otherwise.

(C) OTHER TERMS & CONDITIONS OF THE TENDER

1. Rates quoted should be inclusive of all applicable taxes, packing, forwarding, postage and transportation charges at FOR AIIMS Rishikesh (Site of installation/Use).

2. Rates should be mentioned both in figures and in words. The offer should be typed or written in Ink Pen/ Ball Pen without any correction. Offers in pencil will be cancelled. Telegraphic/ Telex/ Fax offers will not be considered and cancelled straightway.

3. The supplier shall submit a notarised affidavit on Indian Non Judicial Stamp Paper of Rs.10/- that you have not quoted the price higher than previously supplied to any government Institute/Organisation/reputed Private Organisation or DGS&D rate in recent past. Therefore, if at any stage it has been found that the supplier has quoted lower rates than those quoted in this tender, the Institute (the purchaser) would be given the benefit of lower rates by the Supplier. If such affidavit is not submitted, tender will be out rightly rejected.

4. If the price of the contracted articles is/ are controlled by the Government, in no circumstances the payment will be higher than the controlled rate.

5. Tender will be regarded as constituting an offer open to acceptance in whole or in part at the discretion of the competent authority of the institute for a period of 180 days (6 months) valid from the date of opening of the tender by the committee.

6. The time for the date of delivery/ dispatch stipulated in supply order shall be deemed to be essence of the contract and if the supplier fails to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch in the supply order, liquidated damages may be deducted from the bill @ 0.5% per week subject to maximum of 10% of the value of the delayed goods or services under the contract. The competent authority of the institute may also cancel the supply. In such a case, bid security of the supplier shall stand forfeited.
7. In case the quality of goods supplied are not in conformity with the standard given in tender and as per the samples supplied or the supplies are found defective at any stage these goods shall immediately will be taken back by the supplier and will be replaced with the tender quality goods, without any delay. The competent authority reserves all rights to reject the goods if the same are not found in accordance with the required description / specifications and liquidates damages shall be charged.

8. In case the tenderer on whom the supply order has been placed, fails to made supplies within the delivery schedule and the purchaser has to resort risk purchase, the purchaser (AIIMS, Rishikesh) may recover from the tender the difference between the cost calculated on the basis of risk purchase price and that calculated on the basis of rates quoted by tenderer. In case of repeated failure in supplying the order goods the supply order may be cancelled and bid security deposit will be forfeited.

9. The Specification and quantity of the item needed is mentioned in Table I but it is approximate detail and is subject to increase/decrease at the discretion of the competent authority of AIIMS, Rishikesh. The payment would be made for actual supply taken and no claim in this regard should be entertained.

10. Where the specifications are as per tenderer’s range of product & tenderer’s offer should mention that the item meets all specifications as per the tender enquiry and if there are improvements/deviations the same should be brought out on separate Letter Head of the firm. It would be discretion of the competent authority of the institute to accept or reject such deviations which are not in accordance with our required specifications as per given in Annexure-I.

11. It must be mentioned clearly whether tenderer is a manufacturer/sole distributor/sole agent for the items for which he is quoting.

   a. **Manufacturer** must add a certificate that item(s) is manufactured by them as per range of products.

   b. **Sole Manufacturers** must add a certificate that they are the sole manufacturer of the Item for which they are quoting in this tender enquiry & item is /are their proprietary Item in India. The rate certificate is also required from the sole manufactures that the Rates quoted are the same as they quote to other State/Centre Govt./reputed Private Organisation and DGS&D rate for the similar item(s) and these are not higher than those quoted by them.

   c. **Authorized agents** must add authority letter from their Manufacturer/Principals on the letter head of the manufacturer/principals in proforma given in attach duly supported by a notarised affidavit on Indian Non Judicial Stamp Paper of Rs.10/- (Rupees ten only) that they are quoting Rates on behalf of them. The authorization letter must give/mention the purpose for which it is allowed. The validity period of the authorization letter must be mentioned in the authority letter otherwise tender will be liable to rejection.

12. The Tenderers should furnished a copy of **S.T. /C.S.T./VAT registration number**, the **State / U.T. of registration** and the date of such registration. Tenders not complying with this condition will be rejected.
13. The tenderers should submit along with the tender, a photo state copy of the last Income Tax return and copy of current valid income tax clearance certificate (IT CC) otherwise tender may be ignored.

14. In case asked, tenderer must personally supply a sample/give the demonstration of the **equipments** to the competent authority of the institute and in that case all the expenses will be borne by the supplier.

15. Full description & specifications, make/brand and name of the manufacturing firm must be clearly mentioned in the tender failing which the tender will not be considered. The tenderer must also mention whether the goods are imported / indigenous. Descriptive literature /catalogues must be attached with the tender in original failing which tender may be ignored.

16. Any failure or omission to carryout of the provisions of this supply by the supplier shall not give rise to any claim by supplier and purchaser one against the other, if such failure or omission arise from an act of God which shall include all acts of natural calamities from civil strikes compliance with any status and or requisitions of the Government lockout and Strikes, riots, embargoes or from any political or other reasons beyond the suppliers control including war (whether declared or not) civil war or state of incarceration provided that notice of the occurrence of any event by either party to the other shall be within two weeks from the date of occurrence of such an event which could be attributed to force majeure.

17. The Courts at Rishikesh/ Dehradun alone and no other Court will have the jurisdiction to try the matter, dispute or reference between the parties arising out of this tender/supply Order/contract.

18. Tenderer will have to provide complete warranty for all equipments for 2 (two) years & CMC for 5 (five) years of these equipments. Financial bid should be quoted accordingly. In this regard, the tenderer shall submit a notarised affidavit on Indian Non Judicial Stamp Paper of Rs.10/- that they will provide complete warranty for all equipments for 2 (two) years & CMC for 5 (five) years of these equipments.

19. If at any time, any question, dispute or difference whatever shall arise between supplier and the institute (Purchaser) upon or in relation to or in connection with the agreement, either of the parties may give to the other notice in writing of the existence of such a question, dispute or difference and the same shall be referred to two arbitrators one to be nominated by the institute (Purchaser) and the other to be nominated by the supplier. Such a notice of the existence of any question dispute or difference in connection with the agreement shall be served by either party within 60 days of the beginning of such dispute failing which all Right sand claims under this Agreement shall be deemed to have been forfeited and absolutely barred. Before proceeding with the reference the arbitrators shall appoint/nominate an umpire. In the event of the arbitrators not agreeing in their award the Umpire Appointed by them shall enter upon the reference and his award shall be binding on the Parties. The venue of the arbitration shall be at Rishikesh, (Uttarakhand, India). The arbitrators/Umpire shall give reasoned award.

20. Tenderer should ensure and give an affidavit on Indian Non Judicial stamp paper of Rs.10/- with technical bid that spare parts and consumables for these equipments/instruments will be available and rates will be reasonable for next 10 (ten) years.

**Sign of Bidder**
21. At the time of awarding the contract, the purchaser reserves the right to increase or decrease up to twenty five (25) %, the quantity of goods and services mentioned in the schedule(s) in the “Schedule of Requirements” (rounded off to next whole number) without any change in the unit price and other terms & conditions quoted by the bidder.

22. If the quantity has not been increased at the time of the awarding the contract, the purchaser reserves the right to increase up to twenty five (25) %, the quantity of goods and services mentioned in the contract (rounded off to next whole number) without any change in the unit price and other terms & conditions mentioned in the contract, during the currency of the contract after one year from the Date of Notification of Award.

I / We hereby accept the terms and Conditions given in the tender

-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------
(Signature & Stamp of the bidder)

Note- Please sign each page of document including terms & conditions & tender
Table-I

**Equipment for the Department of Orthopaedics**

**Details of items & their tentative quantity and EMD**

The following items manufactured by international firms of repute with USFDA and European CE approved product required.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Item</th>
<th>Quantity</th>
<th>EMD</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>Arthroscopy System</td>
<td>1</td>
<td>1,81,000/-</td>
</tr>
</tbody>
</table>
**Tender Enquiry No. F.No.24/ Ortho/Arthroscopy System/69(3)/2014-RISH (ADMN)**

"Equipments for the Department of Orthopaedics"

**Financial Bid**

**A) FINANCIAL BID FOR DOMESTIC GOODS OR GOODS OF FOREIGN ORIGIN LOCATED WITHIN INDIA OR GOODS TO BE IMPORTED AND SUPPLIED AGAINST PAYMENT IN INDIAN RUPEES**

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Brief Description of Goods</th>
<th>Country of Origin</th>
<th>Quantity (Nos.)</th>
<th>Price per unit (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
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<tr>
<td>3</td>
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<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Excise Duty(If any) [%age & Value]** (b)
- **Sales Tax/VAT(If any) [%age & Value]** (c)
- **Packing and Forwarding charges** (d)
- **Inland Transportation, Insurance, loading/unloading and Incidental costs till AIIMS-Rishikesh** (e)
- **Incidental Services (including Installation & Commissioning, Supervision, Demonstration and Training) at the AIIMS-Rishikesh** (f)
- **Unit Price (In Rs.) CMC for 5 years (In Rs.) if applicable** (g)
- **Unit Price (at AIIMS-Rishikesh) basis** (h) = (a+b+c+d+e+f+g)
- **Total Price (at AIIMS-Rishikesh) basis (Rs.) = 4 x 5(h)**

**Note:**

1. If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.
2. The unit cost should be mentioned as per table1. The above quote should include all applicable taxes and F.O.R AIIMS Rishikesh. L1 will be decided on the basis of unit cost in addition to CMC value of 5 years where applicable including all applicable taxes at time of financial bid valuation of individual equipment.
3. The Bidder must quote price for "GOODS TO BE IMPORTED AND SUPPLIED AGAINST PAYMENT IN INDIAN RUPEES" after having taken into account, the provision of Custom Duty Exemption Certificate (CDEC) by the Purchaser, as per Customs Tariff Act.

**Declaration by the Bidder:**

(i) **This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained in Tender documents regarding terms & condition of the contract, rules regarding purchase of equipments for Department of Orthopaedics. I/We agree to abide them.**

(ii) **No other charges would be payable by client and there would be no increase in rates during the contract period.**

Place:  
Date:  

**Name:**  
**Business Address:**  
**Signature of Bidder:**  
**Seal of the Bidder:**  

Sign of Bidder
**Financial Bid**

**B) FINANCIAL BID FOR GOODS TO BE IMPORTED FROM ABROAD**

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Brief Description of Goods</th>
<th>Country of Origin</th>
<th>Quantity (Nos.)</th>
<th>Price per unit (Rs.)</th>
<th>Total price on Destination + Insurance (local transportation and storage)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Total price on DDP AIIMS-Rishikesh + Extended Insurance (local transportation and storage)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(e) = a+b+c+d</td>
</tr>
</tbody>
</table>

**To be paid in Indian Currency (Rs.)**

Total Tender price in foreign currency: _____________________________________________________________

In words: _____________________________________________________________________________________

Note: -
1. If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.
2. The unit cost should be mentioned as per table1. The above quote should include all applicable taxes and F.O.R AIIMS Rishikesh. L1 will be decided on the basis of unit cost in addition to CMC value of 5 years where applicable including all applicable taxes at time of financial bid evaluation of individual equipment.
3. The Bidder will be fully responsible for the safe arrival of the goods AIIMS-Rishikesh in good condition as per terms of DDP as per INCOTERMS, if applicable.

**Declaration by the Bidder:**

(i) This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained in Tender documents regarding terms & condition of the contract, rules regarding purchase of equipments for Department of Orthopedics. I/We agree to abide them.

(ii) No other charges would be payable by client and there would be no increase in rates during the contract period.

Indian Agent:

Indian Agency Commission - ___% of FOB

Place:

Date:

Name:

Business Address:

Signature of Bidder:

Seal of the Bidder:

Sign of Bidder
### ANNEXURE-I

**SPECIFICATION**

Specifications for Arthroscopy System: Complete Arthroscopy Set with high definition camera, HD monitor 19”, Scope, General Instruments, Shaver System, ACL/PCL Reconstruction Set, Arthroscopy Pump System

<table>
<thead>
<tr>
<th>High Definition 3 chip Camera System</th>
<th>Specifications</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>S No</td>
<td>Resolution of 1920X1080 pixels full HD progressive scan which displays 50-60 frames/sec 16:9/ 16:10 format. DVI-D, RGB, S-VHS video output. Inbuilt 16 step digital Image Enhancer on console</td>
<td>1</td>
</tr>
<tr>
<td>1</td>
<td>Camera console 220 v with universal coupler &amp; Autoclavable camera Integrated Flexible Scope filter</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>i. Camera console 220 v with universal coupler &amp; Autoclavable camera Integrated Flexible Scope filter</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ii. Shockproof prism mounting</td>
<td></td>
</tr>
<tr>
<td></td>
<td>iii. Signal to Noise ratio-70 db</td>
<td></td>
</tr>
<tr>
<td></td>
<td>iv. 1080P Progressive scan technology both on camera head &amp; console</td>
<td></td>
</tr>
<tr>
<td></td>
<td>v. Aperture Control on console</td>
<td></td>
</tr>
<tr>
<td></td>
<td>vi. Brightness Control on console &amp; camera head</td>
<td></td>
</tr>
<tr>
<td></td>
<td>vii. Two peripheral control on camera head. Digital zoom &amp; white balance on camera head</td>
<td></td>
</tr>
<tr>
<td></td>
<td>viii. Should have integrated optical zoom lens 14 -30mm, to increase and decrease the size of image which should remain in focusing zone, without readjusting the focus</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ix. Should have USB/Image Capture Module interface for direct storage of still &amp; video sequences and to print the still images or complete external video recording of medical grade should be provided.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>x. The camera head should have integrated zoom and focus lens/rings to make it fully soakable.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LED Light Source</th>
<th>Specifications</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>S No</td>
<td>i. Light intensity is dimmable from zero to 100 percent and can be controlled via the camera head.</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>ii. Universal jaw for accepting any make fiber optic cable.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>iii. Adjustable light intensity from 0 to 100 percent; lamp life of &gt;20000 hours</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Extra long Fiber Optic Cable, fully autoclavable</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>High Definition Monitor 26”</th>
<th>Specifications</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>S No</td>
<td>High Definition monitor, screen 26”, 1080p Full HD wide view monitor with aspect ratio of 16:10 Option for wall mounting and desktop in same unit</td>
<td>1</td>
</tr>
<tr>
<td>S No</td>
<td>Specifications</td>
<td>Quantity</td>
</tr>
<tr>
<td>------</td>
<td>-------------------------------------------------------------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>1</td>
<td>Wide Angle Forward Oblique, 4mm, 30 Deg, enlarged view, diameter 4 mm, length 16-18 cm</td>
<td>2</td>
</tr>
<tr>
<td>2</td>
<td>Wide Angle lateral, 4mm, 70 Deg, enlarged view, diameter 4 mm, length 16-18 cm</td>
<td>1</td>
</tr>
<tr>
<td>3</td>
<td>Forward oblique Telescope 30°, diameter 2.7mm, length 11 cm</td>
<td>1</td>
</tr>
<tr>
<td>4</td>
<td>High Flow arthroscopic Sheath with snap in coupling mechanism diameter 6.5mm, working length 13.5 cm, two stopcocks, for use with telescopes 0°, 30°, 70° with Obturators sharp and blunt (Two each)</td>
<td>2</td>
</tr>
<tr>
<td>5</td>
<td>High flow arthroscopy sheath with snap in coupling mechanism, diameter 3.5mm, working length 6.5cm, two stopcocks, rotating, for use with 30° Telescope</td>
<td>1</td>
</tr>
</tbody>
</table>

**Shaver System**

1. **Console**
   - Electronic Control Unit
   - Pre Programmed Memory
   - Shaving RPM 1000-12000, Oscillation mode 500-3000 RPM
   - 1

2. **Foot Control**
   - 2

3. **Handpiece: Autoclavable, quick coupling of blades should be possible.**
   - 2

4. **Should be provided with a Small joint shaver handipiece.**
   - 1

5. **Should be provided with multifunction hand pieces, with Jacobs chuck (keyless) upto a diameter of 6.5mm, sagittal saw with attachment with blades, pin driver and synthes driver**
   - 2 each

6. **Disposables**
   - Full radius resector-
   - End cutter-
   - Aggressive Cutter.
   - Meniscus Cutter.
   - Oval Burr
   - 30 Each

**ACP/PCL Reconstruction Set**

1. Tendon stripper, graduated, closed 5.5mm length 30 cm.
2. Tendon stripper, graduated, closed 7mm length 30 cm.
3. Tendon stripper, graduated, open 7.5 mm length 30 cm.
4. Tendon hook
5. Thickness Tester for checking thickness of tendon 7-12 mm in intervals of 0.5mm.
6. Tibial Guide for ACL reconstruction
7. Femoral Offset Guide, offset 3mm, 4mm, 5.5mm (for transtibial femoral prepatation) - one each
8. Femoral Offset Guide for anteromedial portal preparation, 7,8,9,10mm offset-one each
9. Reamers 4,5,6,7,8,9,10
10. Length Guage for measuring the tunnel
   - 1 each
| Tender Enquiry No. F.No.24/ Ortho/Arthroscopy System/69(3)/2014-RISH (ADMN) |
|-----------------------------------------------|-----------------|
| 11. Reaming Wire                           |     |
| 12. Curette                                |     |
| 13. Rasp                                    |     |
| 14. Suture grasper                         |     |
| 15. Femoral target guide for outside in PCL reconstruction |     |
| 16. Femoral target guide with handle for PCL reconstruction for use through anterolateral portal 4 locking positions for drill 7,8,9,10mm. |     |
| 17. Tibial target guide for PCL, Straight, curved to left, curved to right-one each. |     |
| 18. Thread catcher for PCL reconstruction.  |     |
| 19. PCL awl.                               |     |
| 20. Raspatory for PCL reconstruction.       |     |
| 21. Cannulated screw driver for Titanium and bioabsorbable interference screws – one each |     |
| 22. Notcher with fin like blade to assist in inserting interference screws. |     |
| 23. Hook Probe: graduated, length of hook 3mm, diameter 1.5mm, working length 18cm. |     |
| **Graft Preparation board**                | **Quantity:** 3 |
| • Graft board with gliding sliders for easy and single handed operations |     |
| • Suitable for single bundle, double bundled and bone tendon bone BTB repairs |     |
| • Compatible with endobutton type fixation devices |     |
| • Built in sizers for the graft (both soft tissue and bone) |     |
| • Provisions for specific graft tensions |     |
| • Graft clamp teeth for securing graft for tensioning during prepartions. |     |
| **Arthroscopic Pump System with Tubing**    | **Quantity:** 1 |
| 1 • Should be able to control the inflow and outflow of the fluid in the joint |     |
| • Should be able to maintain constant higher pressures when required |     |
| • Should give ripple free fluid flow.       |     |
| • Pole mount or stand alone system          |     |
| • Digital display of pressure               |     |
| • Pole mount/stand alone console with autoclavable remote control |     |
| • Maximum flow rate of 2000ml/minute with maximum pressure upto 150mmHg |     |
| • The tubing should have a back flow restrictor |     |
| • Should be operable on mains and battery both with rechargeable battery |     |
| • Automatic Battery back-up should be provided in case of power failure |     |
| 2 Disposable: Arthroscopic Inflow/Outflow tubing (10-15 ft) set with connector | **Quantity:** 30 |
## High Definition Recording System

- Real time, MPEG 2 HD, 1 or 2 compression engine with full IBP encoding
- Video inputs minimum 2 nos. S-Video, 2 nos. Composite, 1 XGA (1024 X 768) and 1 High-Definition (1280 x 1024)
- Video outputs S-Video, Composite, DVI & XGA (1024 X 768, 1280 X 1024, and 1600 X 1200)
- Capable of Progressive scan image capture: Analog (640 x 480), Hi-Res (1024 x 768), and Stereo audio Input.
- Disc Capacity of 500GB
- Touch screen (min 10”) control panel interface
- Multi session disc recording capability Supports file formats for images: Bitmap (BMP), JPEG, JPEG2K.

## Modular Cart

- Made of rust free material, of same manufacturer as the rest of arthroscopy system
- Front-locking casters
- Lipped top holds monitor
- Four equipment shelves
- Open back for equipments access
- Power bar with 8 AC outlets and 14.5 foot power cord

## Floor suction pump

1. A re-usable floor suction plate which can be connected to standard suction machine in the Operating room.
2. Should have a detachable telescoping handle and connector
3. Should have arrangement for removal of excess irrigation fluid to avoid flooding.
4. Should be easy to clean and user friendly.

## Arthroscopic leg holder

**Arthroscopic leg holder** with all round padding, 360 swivel and rotating, height adjustable with appropriate clamp to fit into the side rail of table

---

Bidder will be responsible for installation and commissioning of complete high definition arthroscopy system in modular theatres.
System has to be supplied with boom and stands required for integration of high definition arthroscopy system with modular theatres.
All components should be USFDA/European CE certified.
MANUFACTURER’s / PRINCIPAL’s AUTHORIZATION FORM

(Clause 11 (c) of the tender)

To
The Administrative Officer,
All India Institute of Medical Sciences
Rishikesh

Dear Sir,

TENDER: ________________________________.

we, ________________________________, who are established and reputable manufacturers of ________________, having factories at ________________ and________________, hereby authorize Messrs. ________________________ (name and address of agents) to bid, negotiate and conclude the contract with you against Tender No.______________ for the above goods manufactured by us. No company or firm or individual other than Messrs. ________________________ are authorized to bid, negotiate and conclude the contract in regard to this business against this specific tender.

We hereby extend our full guarantee and warranty as per the conditions of tender for the goods offered for supply against this tender by the above firm.

The authorization is valid up to ________________________________

Yours faithfully,

(Name)
For and on behalf of Messrs. ________________
(Name of manufacturers)/Principal.

Sign of Bidder
Sign of Bidder