TENDER NOTICE FOR SUPPLY OF REFRIGERATOR
FOR
AIIMS, Rishikesh
Virbhadra Marg
Date: 25th Sep, 2014

1. The AIIMS, Rishikesh, Uttarakhand, invites sealed tender under **two-bid** system from manufacture and their authorized dealers/distributor for supply of the “Refrigerator”. You are requested to quote your best offer along with the complete details of specifications, terms & conditions.

2. The interested manufacture and their authorized dealers/distributors are required to submit the technical and financial bid separately. The bids in Sealed Cover-I containing “Technical Bid” and Sealed Cover-II containing “Financial Bid” should be placed in a third sealed cover super scribed Tender for supply of the “Refrigerator”. Tender documents containing detailed information/terms and conditions for the purpose can either be obtained from the Administrative Office, AIIMS, Rishikesh from **26-09-2014 to 16-10-2014** between 10.00 AM To 02.00 PM on non-refundable payment of Rs. 1135/- (Rupees one thousand one hundred thirty five only) or can be download from website [www.aiimsrishikesh.edu.in](http://www.aiimsrishikesh.edu.in). Those who download the tender document from website should enclosed the DD for Rs. 1135/- (Rupees one thousand one hundred thirty five only) (non-refundable) in favor of AIIMS Rishikesh payable at Rishikesh, which shall be of not later from **15-10-2014** along with their bid. The bid security of Rs. 25,000/- (Rupees twenty five thousand only) (EMD) should be paid in the form of FD/BG/TD/CD in favour of AIIMS Rishikesh payable at Rishikesh. The tender documents are not transferable.

3. Sealed Tender duly super scribed “Tender for Refrigerator” addressed to the undersigned may be sent by post so as to reach by 3.00 P.M. on or before **16-10-2014** or deposited in the Tender Box installed at Tender Office of AIIMS, Rishikesh not later than 3.00 P.M. of **16-10-2014**. Tender received after stipulated date/time shall not be entertained under any circumstances. The Tender will be opened on the same day at 03.30 P.M. at Tender Office of AIIMS, Rishikesh in the presence of the tenderers or their representatives who may like to be present.

4. The pre bid conference would be held on **08-10-2014 at 03.30 PM** in the Tender Opening Room, AIIMS, Rishikesh. All firms representative who are attending the pre bid meeting, shall produce an authorisation letter from their firm on the firm’s letter head. They are required to put their query in writing before the committee.

5. Any future clarification and/or corrigendum(s) shall be communicated through Administrative Officer on the AIIMS, Rishikesh website [www.aiimsrishikesh.edu.in](http://www.aiimsrishikesh.edu.in).

Sr. Administrative office
AIIMS Rishikesh
Ph No. 0135-2452915

Sign of bidder
TENDER DOCUMENT
TERMS & CONDITIONS OF CONTRACT
(Annexure to Agreement)

1. Interested parties may send their Tender with complete details about the Refrigerator as mentioned in the list enclosed. It may be noted that these items will be delivered at AIIMS, Rishikesh premises. It must be noted that the rates quoted should be for the BIS approved items or must have the approval of some other recognized agency, national or international.

2. In case any firm is already providing the “Refrigerator” to any other Ministry/Department/Organizations of Central Government details thereof may also be furnished along with the Tender. The rates quoted would be valid for a period of one year from the date of constituting the contract.

3. Sealed Tenders, duly superscribed “Tender for Refrigerator” and addressed to the undersigned may be sent by post so as to reach by 3.00 P.M. on or before 16-10-2014 or put in the Tender Box installed at Tender Office, of AIIMS, Rishikesh not later than 3.00 P.M. of 16-10-2014. Tender received after stipulated date/time shall not be entertained under any circumstances. The Tender will be opened on same day at 03.30 P.M. at Tender Office of AIIMS, Rishikesh in the presence of the tenderers or their representatives who may like to be present.

4. Each page of complete tender document must be signed and stamped by the bidder and rates should be quoted against each column of the “List for Financial Quote” attached with tender document. No cutting or overwriting is allowed unless it is authenticated by full signatures.

5. The following terms and conditions may be kept in view while sending your tender:-
   a) All expenses will be borne by the firm for sending the “Refrigerator” to AIIMS, Rishikesh premises.
   b) The “Refrigerator” should be delivered in the AIIMS, Rishikesh premises within 02 week of receipt of the orders.
   c) The rates quoted shall remain same for a period of six months from the date of constitution of contract and no request for any increase in the rates shall be entertained.
   d) The owner/firm should be available on his own direct telephone (office as well as residence) and also on mobile phone so they may be contacted immediately in emergency cases. The Mobile Number & email may also be provided.
   e) Quoted rate should be inclusive all taxes and other expenses, if any.

Sign of bidder
f) Please attach balance sheet (duly certified by Chartered Accountant) for last 03 (Three) years and Annual minimum turnover should not be less than 25 Lacs.

6. This AIIMS, Rishikesh would not purchase the duplicate items and if supplied, appropriate action such as imposition of penalty and cancellation of agreement as the competent authority think to deem fit will be taken against defaulting suppliers. Therefore, the items supplied should be quality/branded items, from the original manufacturers and in accordance with the sample given in first stage by the firm. The suppliers will ensure replacement of the defective items etc, if found, within three days at his own cost.

7. An earnest money of Rs.25,000/- (Rupees twenty five thousand only) has to be deposited in the form of FD/BG/TD/CD drawn in favor of AIIMS, Rishikesh along with the tender. The earnest money will be refunded to the unsuccessful tenders on finalization of the tender. The tender received without the prescribed EMD will not be entertained and cancelled.

8. The firms who are registered with National Small Industries Corporation (NSIC) / OR Small Scale Industrial (SSI) are exempted to submit the EMD (copy of registration must be provide along with)

9. Tenderers may please quote their unconditional rates strictly as per list of items enclosed. Cutting/overwriting, if any, should be countersigned. If the same is received without countersigning, the Tender will prima-facie be cancelled.

10. The AIIMS, Rishikesh reserves the right to accept or reject any tender in full or in part without assigning any reason thereof and giving any compensation. The decision of the AIIMS, Rishikesh in this regard shall be final and binding on the firm.

11. If the rates of various items are L1 for different Tenderer, The AIIMS Rishikesh reserve the right to either accept the L1 of different firm/agencies or will negotiate, the firm who has the maximum no. of L1 item to lower the rate of other items up to the limit of L1 quoted by other firms. In this context, final decision of the committee will be binding to all and no claim in the regard can be entertained.

12. The successful tenderer will be required to furnish a Performance Security Deposit of 10% of value of Supply Order amount in the form of BG/FD/TD/CD from any Nationalized/Schedule Bank duly pledged in the name of the All India Institute of Medical Sciences, Rishikesh, payable at Rishikesh.

13. In case of non-compliance of any terms & conditions by tenderer, AIIMS, Rishikesh will discontinue the contract immediately, by forfeiting the Security Deposit.

14. The accredited agent or sole representative quoting on behalf of their manufacturer/principals must attach authority letter from their manufacturers/principals on their letter head.
15. In case of default, Institute will have the right to procure the ordered item from open market /another party at their own risk and expenses under risk purchase clause and penalty will be imposed like forfeiture of EMD/performance security.

16. The time for the date of delivery/dispatch stipulated in supply order shall be deemed to be essence of the contract and if the supplier fails to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch in the supply order, liquidated damages may be deducted from the bill @ 0.5% per week subject to maximum of 10% of the value of the delayed goods or services under the contract. The competent authority of the institute may also cancel the supply. In such a case, bid security of the supplier shall stand forfeited.

17. Hand written quotation shall be accepted at the bidder’s risk. In case of any discrepancy in the figure, the rate mentioned in words will only be considered.

18. RATES QUOTED MUST INCLUDE ALL TYPES OF TAXES AND OTHER POSSIBLE EXPENSES. NO OTHER CHARGES WILL BE CONSIDERED.

19. The AIIMS, Rishikesh shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms & conditions.

20. The quantity shown in the tender can be increased or decreased to any extent depending upon the actual requirement.

21. The tenderers must quote rates including freight, insurance, cartage, labour charges etc on FOB, AIIMS, Rishikesh basis.

22. The court of Rishikesh/Dehradun will have the jurisdiction to try any matter, dispute or reference between the parties arising out of the contract. It is specifically agreed that no court outside the other the court shall have jurisdiction in the matter.

23. Tender by Tele fax/telegram/fax/ e. mail will not be accepted.

24. THE TENDER SHALL BE REJECTED IF THE COPY OF SALES TAX REGISTRATION CERTIFICATE (Now called as VAT) IS NOT FURNISHED. FIRM SHALL FURNISH A CERTIFICATE ON THEIR FIRM’s LETTER HEAD STATING THAT UPTO DATE RETURNS HAVE BEEN FILED AND THERE ARE NO DUES WITH THE CONCERENED DEPARTMENT. FIRM WILL ALSO SUBMIT THE COPIES OF SUCH RETURNS (LATEST) SUBMITTED TO THE DEPARTMENT OF TRADE & TAXES.

25. The firm has not been blacklisted in the part by any government/Private institution and there is no vigilance/CBI case pending against the firm/supplier. An undertaking to this effect should be submitted on firm’s letterhead alongwith techno commercial bid failing which the quotation shall be summarily rejected.

Sign of bidder
26. Material confirming to the specification should be quoted. Original Catalogue, Leaflets, literatures with full technical details should invariably be attached along with their offer, failing which their offer will be summarily rejected.

27. The Tenderers must quote their Model Strictly as per tender specifications.

28. Supply of equipment means Installation and Commissioning at site. No separate charges will be paid separately on this account.

29. Any tenders/supplier giving false information shall be disqualified and No business, henceforth, will be done with the firm/supplier.
**Tender Enquiry No.:- F.No.24/Refrigerator/60/2014-RISH (Admin)**

**Firm/Agency should furnish the following information**

<table>
<thead>
<tr>
<th>Name of Firm/Contractor/Supplier Complete Address &amp; Telephone No.</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete Address &amp; Telephone No. (Both headquarters &amp; Local address as per point No.5 (xi) of Term &amp; Condition</td>
<td></td>
</tr>
<tr>
<td>Head Office</td>
<td></td>
</tr>
<tr>
<td>Local Office/Outlet</td>
<td></td>
</tr>
<tr>
<td>Whether the firm has enclosed the FD/BG/TD/CD of Rs.25,000/- as Earnest Money Deposit (EMD).</td>
<td></td>
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<tr>
<td>Whether the firm is a registered firm Yes/No (attached copy of certificate)</td>
<td></td>
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<tr>
<td>PAN No. (enclose the attested copy of PAN Card)</td>
<td></td>
</tr>
<tr>
<td>VAT No. (enclose the attested copy of VAT Certificate)</td>
<td></td>
</tr>
<tr>
<td>Have you supplied same type of material to any Govt Organisation or any reputed private firms. Yes/No. If yes attach a copy of purchase Order.</td>
<td></td>
</tr>
<tr>
<td>Total Turnover in last three financial year attach the attested copy of balance sheet of last 03 years.</td>
<td></td>
</tr>
</tbody>
</table>

**Place :…………………………….**

**Date :……………………………**

Authorized signatory of the bidder with seal.

Sign of bidder
Tender Enquiry No.:– F.No.24/Refrigerator/60/2014-RISH (Admin)

AIIMS, Rishikesh
FINANCIAL BID
(In sealed Cover-II super scribed “Financial Bid”)

To,
Sr. Administrative Officer,
AIIMS, Rishikesh, Virbhadra Marg,
Rishieksh (Dehradun)

Dear Sir,

Our quoted rate for supplying the Refrigerator for AIIMS, Rishikesh will be as follows:-

<table>
<thead>
<tr>
<th>S. No</th>
<th>Description</th>
<th>Qty required</th>
<th>Rate with 1 year warranty</th>
<th>AMC</th>
<th>Rate of Spare Parts</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>165 Ltr. To 190 Ltr.</td>
<td>Single Door</td>
<td>12</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Double Door</td>
<td>02</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>200 Ltr. To 245 Ltr.</td>
<td>Single Door</td>
<td>02</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Double Door</td>
<td>42</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>270 Ltr. To 310 Ltr.</td>
<td>Double Door</td>
<td>12</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>340 Ltr to 410</td>
<td>Double Door</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total Qty Required</td>
<td></td>
<td>80</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

• L1 will be decided on unit price of refrigerator with Stabilizer (inclusive of warranty & all type of taxes).

• **Note:** -

• *Tender must quote rates inclusive of one year Warranty or Company norms, whichever is higher.*

Declaration by the Bidder:

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

Place:.................................

Date:.................................

(Name:
Seal:
Address :
Phone No (O):
Fax No. (O):
E-mail:)

(Signature of Bidder with seal)

Sign of bidder
Specification for Refrigerators:-

1. Refrigerator of capacity 165 Ltr to 190 Ltr, Single Door/Double Door and Star Rating 3-5 with temperature controller. It should have cooling retention for 8 hours even during long power cuts in the refrigerator section. The refrigerator should have preferably locking arrangement and atleast 5 year warranty on compressor.

2. Refrigerator of capacity 200 Ltr to 245 Ltr, Single Door/Double Door and Star Rating 3-5 with temperature controller. It should have cooling retention for 8 hours even during long power cuts in the refrigerator section. The refrigerator should have preferably locking arrangement and atleast 3-5 year warranty on compressor.

3. Refrigerator of capacity 270 Ltr to 310 Ltr, Double Door with green Ion Door cooling, Star Rating 3-5 with temperature controller. Super Chill, Capable of running without stabilizer. It should have smart inverter compressor and refrigerant should be R-600A or equivalent. The refrigerator should have preferably locking arrangement and atleast 5 year warranty on compressor.

4. Refrigerator of capacity 340 Ltr to 410 Ltr, Double Door with green Ion Door cooling, Star Rating 3-5 with temperature controller. Super Chill, Capable of running without stabilizer. It should have smart inverter compressor and refrigerant should be R-600A or equivalent. The refrigerator should have preferably locking arrangement and atleast 5 year warranty on compressor.

* Demonstration of Refrigerators should be made available as per the requirement of the user department.
Tender Enquiry No.: F.No.24/Refrigerator/60/2014-RISH (Admin)

The authorization shall be submitted in following proforma:-

Manufacturer’s Authorization Letter

(On Manufacturer's Letter Head, duly notarized, to be submitted with Technical Bid)

Ref. No.: __________________________ Date: __________

To,
The Director,
AIIMS Rishikesh, Virbhadra Marg, Pashulok
Rishikesh-249201

Subject: Authorization for Quoting ______________________________

Ref.: __________________________ Tender No. __________________________

Dear Sir,

We -------------------------------------------------- an established & reputable manufacturer of ----------------------------- having factories at --------------------------------------------------
------------------------------------------------------------------ (Address, Phone, Fax, E-mail & Website) do hereby agree to supply ----------------------------- (Name of items) confirming to the required specification and required quantity to M/s ----------------------------- (Bidder’s Name & Address) as offered by them to supply against the above stated tender. A list of items duly certified by us, along with item-wise Make/Model detail including necessary Certificates like ISO/BIS, NABL/BEE etc. for which the above said Bidder is authorized to quote, is also enclosed herewith for ready reference.

We hereby extend our guarantee & warranty as per specification requirement for the goods offered for supply.

We declare that above mentioned is the dealer/distributor authorized by us for this tender.

Yours Faithfully

For M/s __________________________
Signature __________________________
Name __________________________
Designation __________________________
Seal __________________________

Sign of bidder