ALL INDIA INSTITUTE OF MEDICAL SCIENCES RISHIKESH
VIRBHADRA MARG, RISHIKESH-249 201
Website : www.aiimsrishikesh.edu.in

TENDER NOTICE FOR
“ANNUAL RATE CONTRACT FOR SUPPLY & REFILLING
OF MEDICAL GASES TO HOSPITAL”
AT AIIMS RISHIKESH
DATED : 25 Aug 2014

COST OF TENDER FORM : Rs. 1000/-
(Rupees One Thousand Only)
VAT @ 5% : Rs. 135/-
Non-Refundable Total Cost : Rs.1135/-

EARNEST MONEY DEPOSIT: Rs. 50,000/-
(Rupees Fifty Thousand only) Non-Interest Bearing

Sign of bidder
NOTICE INVITING TENDER

The Admn Officer, AIIMS Rishikesh, on behalf of Director, AIIMS Rishikesh, invites sealed tender on "TWO BIDS (TECHNICAL & FINANCIAL) SYSTEM" in prescribed tender forms from Medical Gas Manufacturing Company or Authorized Distributor or Authorized Dealer for Supply and refilling of required Medical Gases as per the Schedule of Requirement given in the Annexure-I on Annual Rate Contract basis in the Hospital Complex at AIIMS Rishikesh. The contract will be awarded initially for period of one year, however it can be extended for another year on mutual consent and satisfactory performance by the Supplier Agency.

The Tender documents containing detailed information/terms and conditions for the purpose can either be obtained from the Administrative Officer, AIIMS, Rishikesh from 25-08-2014 to 15-09-2014 between 10.00 AM To 03.00 PM on non-refundable payment of Rs. 1135/- (Rupees one thousand one hundred thirty five only) or can be download from website www.aiimsrishikesh.edu.in. Those who download the tender document from website should enclosed the DD for Rs. 1135/- (Rupees one thousand one hundred thirty five only) (non-refundable) in favor of AIIMS Rishikesh payable at Rishikesh, which shall be of not later from 14-09-2014 along with their technical bid. The bid security of Rs. 50,000/- (Rupees fifty thousand only) (EMD) should be paid in the form of FD/BG/TD/CD in favour of AIIMS Rishikesh payable at Rishikesh. The tender documents are not transferable.

3. Sealed Tender duly super scribed “Tender for Supply and refilling of required Medical Gases” addressed to the undersigned may be sent by post so as to reach by 3.00 P.M. on or before 15-09-2014 or deposited in the Tender Box installed at Tender Office. Tender received after stipulated date/time shall not be entertained under any circumstances. The technical bids shall be opened on the same day i.e 15-09-2014 at 03.00 PM at AIIMS, Rishikesh at Tender Committee Room of AIIMS, Rishikesh in the presence of the tenderers or their representatives who may like to be present.

4. The pre bid conference would be held on 03-09-2014 at 03.00 PM in the Tender Opening Room, AIIMS, Rishikesh. All firms representative who are attending the pre bid meeting, shall produce an authorisation letter from their firm on the firm’s letter head. They are required to put their query in writing before the committee.

5. Any future clarification and/or corrigendum(s) shall be communicated through Administrative Officer on the AIIMS, Rishikesh website www.aiimsrishikesh.edu.in.

Sr. Administrative Officer
AIIMS Rishikesh
Ph No. 0135-2452915

Sign of bidder
Tender Enquiry No. F.No.24/ Med Gases/55/2014-RISH (ADMN)

General Terms & Conditions

Taxes, Terms and conditions for supply should invariably be indicated otherwise would be taken on its face value. The rates may be quoted on Financial Bid sheet and kept in separate envelope failing which the tender(s) will be rejected.

1. Mixed quotations will not be considered for acceptance.

2. TENDER SHOULD BE SUBMITTED IN TWO BID SYSTEM CONTAINING TWO PARTS AS DETAILED BELOW

PART-I:--TECHNICAL BID IN ONE SEALED COVER ALONGWITH E.M.D/BIDSECURITY.
PART-II:--FINANCIAL(PRICE) BID IN ONE SEPARATE SEALED COVER.
BOTH SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTER COVER SUPERSCRIBING THEREON:

a. Reference No. of the Tender ________________________________

b. Tender regarding ____________________________________________

c. Due date for submission of the tender : __________________________

d. Due date for opening of the tender ______________________________

e. Name of the firm ______________________________________________

Please note that prices should not be indicated in the Technical bid. The pre-qualification documents including E.M.D./ Bid security as required in the tender document should invariably accompany the Technical bid.

NOTE:- TENDERS SUBMITTED WITHOUT FOLLOWING TWO BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

3. Earnest money deposit-must be attached in the form of BG/FD/TD/CD (Non Interest Bearing) Bank Guarantee (as per the format given in the Annexure-II(B) for Rs. 50,000/- (Rupees Fifty Thousand only) to be drawn in favour of “AIIMS Rishikesh”, payable at Rishikesh and shall enclose with Technical Bid document in the Technical Bid Envelope. In case of unsuccessful bidder/bidders the EMD shall be refunded after 30 days of award of work to the Successful Bidder.

4. The Successful Bidder will have to be deposit the Performance Security Deposit of Rs.-2,00,000/- (Rupees Two Lakh) in the form of BG/FD/TD/CD (Non-Interest Bearing)/Bank Guarantee (in the format given in the Annexure-II(B)) in favour of “AIIMS Rishikesh”, payable at Rishikesh within 15 days on issuing of Letter of Award by AIIMS Rishikesh for the period of 24 Months to AIIMS Rishikesh. On receiving the Performance Security Deposit from successful bidder, the EMD shall be refunded.

5. The declaration regarding the submission of Tender Fee, EMD and acceptance of the all the Terms and Conditions given in the Tender Document shall be furnished by the Bidder in the format given at Annexure-IV which is to be enclosed with technical Bid Document.

Sign of bidder
6. Tender form should be clearly filled in ink legibly or typed without erasing/cutting. Alternations unless attested by the tenderer shall lead to disqualification of the tender. The number, rates and amount tendered must be in figure as well as in words.

7. Each page of the tender must be signed with seal of the Bidder by the authorized person.

8. Attested copies of Registration number of firm, copy of license under Contract Labour Act, Provident Fund Account Number, ESI Number are required to be enclosed along with the tender.

9. The agency will be required to submit a copy of PAN/TIN/TAN number and Registration Certificate from Sales/Service Tax Department, Govt. of Uttarakhand.

10. The bidder should have past experience for supply and refilling of Medical Gases in Cylinders to Hospitals at least Three or more reputed Hospitals. At least one Hospital should have the bed capacity of 250 Nos. of beds. Bidder profile with the complete detail must be filled in the format given at Annexure-II(A) by the participating Tenderer for the purpose of Technical Evaluation of bid.

11. The supplier shall also furnish a list of organizations where such item, have been supplied during the last three years along with performance certificate from concerned organization. Copies of Supply Order/Annual Rate Contract and satisfactory Performance/Experience certificate issued by appropriate authority/authorities of the Hospitals should be attached in proof of the same.


13. **Minimum Eligibility Criteria for participation:** It is necessary for the Participating Tenderer to satisfy the following criteria in respect of Financial Turnover: -

   i) Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least 30% of the estimated cost. Three years annual accounts duly certified by Chartered Accountant/Company Secretary should be enclose to Technical Bid for verification. A Letter mentioning last Three years Turnover, Profit and Loss Accounts duly signed by the Chartered Accountant/Company Secretary must also be enclosed for Technical Evaluation with Technical Bid.

   ii) Experience of having successfully completed similar works during last 3 years ending last day of month previous to the one in which applications are invited should be either of the following: -

      a. Three similar completed works costing not less than the amount equal to 40% of the estimated cost.
Or
b. Two similar completed works costing not less than the amount equal to 50% of the estimated cost.
Or
c. One similar completed work costing not less than the amount equal to 80% of the estimated cost to any Govt. Hospital/ Private Sector Hospital/Reputed Hospital/Corporate Hospital for the supply and refilling of Medical Gases in the last Three Financial years ending 31st March of the previous financial year. Please enclose the relevant Orders/Annual Rate Contract copies showing Order value clearly for necessary reference along with Technical Bid Document.

14. The Tenderer whose rate on overall basis for all kind of gases are found lowest shall be given preference over other Tenderers. If no one Tenderer quotes rates for all kind of gases as mentioned in the Annexure-I Schedule of Requirement, than only each Gas wise L-1 shall be considered and multiple Annual Rate Contracts shall be determined.

15. The sealed envelope addressed to the “Administrative Officer, AIIMS Rishikesh, Virbhadra Marg, Rishikesh-249 201 (Uttarakhand) should be super-scribed with “Tender for Annual Rate Contract for Supply and Refilling of Medical Gases in the Hospital Complex at AIIMS Rishikesh.”

16. The Supplier Agency/Bidder shall comply with all legal requirements under the Contract Labour act.

17. The Tenderer submitting a tender would be considered to have gone through and accepted all the terms & conditions. No enquiries, verbal or written shall be entertained in respect of acceptance/rejection of the tender afterwards.

18. Any action on the part of the tenderer to influence anybody in the hospital at AIIMS Rishikesh is liable for rejection of the tender.

19. The tenderer on whom Notification of Award is issued shall have to enter into Contract within 15 Days time from the Date of Letter of Award. The Contract shall be executed on Non-Judicial Stamp Paper worth of Rs. 100/-, cost of which shall be borne by the Tenderer.

20. The Bidder/Agency shall not engage any Sub Contractor or Transfer the Contractor to any other person during the concurrency of this Annual Rate Contract.

21. If the services are not up to satisfaction of the AIIMS Rishikesh Concerned Authorities, payment in part or full may be deducted and the contract for the remaining period may be terminated on giving One month prior notice.

22. In the event of any breach/violation or contravention of any terms and conditions contained therein by the Bidder/Contractor/Agency, the said Performance Security Deposit will be forfeited.

Sign of bidder
23. The bidder will provide the required number of Cylinders to AIIMS Rishikesh and will quote their rent in the Financial Bid in the Specified Column and these Cylinders are required to be utilized for supply and refilling of Medical Gases during the concurrency of Annual Rate Contract Period on FOR to AIIMS Rishikesh only and the Selected Agency shall not takeout these Empty Cylinders without prior intimation and approval of Competent Authority/Controlling Authority from AIIMS Rishikesh premises on each occasion for refilling.

24. The Medical Grade Oxygen, Nitrous Oxide in cylinders should conform to specification IP2010(Indian Pharmacopoeia) standards.

25. The delivery of filled cylinders and collection of empty cylinders from AIIMS premises shall be the responsibility of the Tenderer.

26. The bidder should have suitable arrangements for emergency supplies and also round the clock service.

27. The supply will be based on rental type for Oxygen, Nitrous Oxide & Carbon dioxide for Jumbo and B Type cylinder’s.

28. Proper steps should be taken from vendor side on cylinders safety, maintenance & arranging safety and operation training for manifold operator.

29. The cylinder supplied should be new ones, properly color coated (freshly printed) & with new valves.

30. There should be proper color coding for oxygen, nitrous oxide and CO2 cylinders.

31. The cylinders from the bidder side should have PROPER VALVE GUARD with anti-tamper sealing.

32. The cylinders should be checked and tested as per the PESO (PETROLEUM AND SAFETYORGANIZATION) rules and regulations every five years.

33. It is desirable that the firm should have WHOGMP/DGQA/ISI/BIS Registration certificates with the validity of drug license.

34. Bidders should have its own IP (Indian Pharmacopoeia) testing labs at their production facilities (preferably in Rishikesh City).

35. The bidders should check periodically for any micro- biological contamination and would provide certificate of the same.

36. The vendor should totally avoid the use of fluorinated and halogenated polymers which have a potential risk of catching fire.
37. Dedicated gas cylinders should be used for medicinal gases. These cylinders are specially treated to fill medical grade gases.

38. In case there is leakage of any cylinder due to any defect of cylinder, the supply will not be accepted at AIIMS Rishikesh.

39. The exact rates of Sales Tax/Applicable VAT, if any, should be mentioned in tender separately in the specific Column in Financial Bid and should be charged strictly in accordance with Sales Tax/Applicable VAT act rules in force. The rates should be quoted on F.O.R. destination basis to Hospital Medical Gases Stores Department, AIIMS Rishikesh, Virbhadra Marg, Rishikesh-249 201 (Uttarakhand) and must be inclusive of transit insurance Packing & forwarding, Freight and Octroi etc. Mention of Sales tax/VAT Tax “AS APPLICABLE” will not be accepted.

40. Tenders will be quoted only by the actual manufacturer or their authorized distributors or selling agents, who should submit a current authority letter in support of the same from the actual manufacturer concerned. The tenderer is responsible for the supply of stores. If the principal manufacturer withdraws its distributorship from the tenderer during validity period of approved rates, AIIMS Rishikesh has full right to cancel the eligibility of the tenderer & accept the candidature of newly nominated authorized distributor.

41. The rates quoted should be justified as the lowest quoted for any Govt. or Pvt. Hospital in India. If the price of any item is reduced due to any reason during the currency of the Contract, the Supplier Agency/Contractor will intimate the reduced price immediately and will charge as per the reduced rates.

42. No hike in rates shall be allowed during the currency of the Contract under any circumstances.

43. **Price Escalation:** The vendor should write in advance with proper supporting statutory documents issued by the Competent Authorities of Central Government/State Government on account of price escalation due to increase in the price of diesel or power or minimum wages act. Without the submission of proper statutory supporting documents no price hike during the concurrency of this Annual Rate Contract shall be entertained.

44. To enable daily supply, it will be binding on the Supplier to maintain adequate stack of relevant Gas Cylinders as per the requirement of the Institute failing which, a penalty equivalent to minimum 1% subject to maximum 5% of the delayed supply on each occasion shall be imposed. If the supply is delayed continuously 3-4 times, the contract is liable for Termination by serving 1 Month Notice. Consequently the Performance Security Deposit shall be forfeited and the Agency/Contractor shall be blacklisted/Debarred.

45. Tenderer should indemnify AIIMS Rishikesh and give an undertaking stating that if the firm fails to maintain standard laid down for medical gases usage, transportation, refilling, handling and any other mishap occurs during medical Gas Supply and Refilling...
to AIIMS Rishikesh, the firm will be responsible as per existing laws as applicable and bear all the cost and compensate the victims (if any).

46. Rejected supply should be taken back and be replaced by the supplier within the specific period as instructed by the Controlling Department of AIIMS Rishikesh. In case of failure to do so, Director, AIIMS Rishikesh reserves the right to dispose off the rejected supply if not lifted from this from the Hospital Complex of AIIMS Rishikesh by the Supplier Agency/Contractor within the stipulated period and against the same no payment shall be made to the Supplier Agency/Contractor.

47. The record for Supply and Refilling shall be maintained strictly from both party ends (Supplier & Purchaser) through the Indent Note/Supply Instruction and all entries should also be maintained in the respective Controlling Department Registers, so that the during cross examination of the Supplier Agency’s Payment Claim, which is duly approved and forwarded for payment by the Controlling Departmental Authority (Manifold Department), the records shall be provided to the Stores/Accounts/Finance Department with all the required relevant details on account of Supply and refilling (if required on demand) and Payment Claim of the Supplier Agency shall be released by the AIIMS Rishikesh within 30 days period on each month basis without dispute during the Concurrency of the Annual Rate Contract.

48. **PAYMENT TERMS:** Payment shall be released on the submission of Bills in Triplicate in each Calendar month wise after the verification of Medical Gases supply Records of claimed Calendar period, and payment of bills shall be released after deducting TDS as per Income Tax Rules and any other deductions as per Government rules.

A credit period of 4 weeks from the date of invoice. The Taxes/Deductions shall be made as per the prevailing applicable Rules from the payment claim of the Bidder and payment against claim after necessary statutory deductions shall be made to the Supplier Agency.

Proper record for day to day Medical Gases supply with instructions issued by the Competent Controlling Authority/Department (ie. Manifold Department) should be maintained and produce as and when required.

49. That any person who is in Government Service or an employee of the department should not be made a partner to the contract by the Agency/Contractor directly or indirectly in any manner whatsoever.

50. The Director, AIIMS Rishikesh reserves the right to cancel/reject full or any part of the tender without assigning any reason.

51. The Courts of Rishikesh will have jurisdiction over all legal disputes under this Agreement.
**Schedule of Requirement**

**PROVIDING CYLINDERS ON RENT, SUPPLY & REFILING OF MEDICAL GASES TO HOSPITAL COMPLEX AT AIIMS RISHIKESH**

**Technical Specifications for required Medical Gases and Cylinders:**

**SPECIFICATIONS (Oxygen)**

Supply of Oxygen Bulk Cylinder ISI marked to IS 7285(Part-2):2004 duly approved from CCOE Nagpur. The cylinder shall be fitted with valve & valve guard having following broad specifications:
I) Dimensions: 232 mm O.D x 1365 mm length.
II) Capacity Minimum : 6.7 Cubic meter Gas capacity.
: 46.7 liters Water capacity
III) Minimum Wall thickness = 5.2 mm.
IV) Working pressure at 15°C = 150 kgf/cm².
V) Test pressure = 250 kgf/cm².
VI) Nominal Tare Weight = 51.00 kg with Neckning.

**SPECIFICATIONS (Nitrous Oxide)**

Supply of N2O Bulk Cylinder ISI marked to IS 7285(Part-2):2004 duly approved from CCOE Nagpur. The cylinder shall be fitted with valve & valve guard having following broad specifications:
I) Dimensions: 232 mm O.D x 1365 mm length.
II) Capacity Minimum : 1800 liters N2O Gas capacity.
: 46.7 liters Water capacity
III) Minimum Wall thickness = 5.2 mm.
IV) Working pressure at 15°C = 150 kgf/cm².
V) Test pressure = 250 kgf/cm².
VI) Nominal Tare Weight = 51.00 kg with Neckning.

**SPECIFICATIONS-B Type (Oxygen)**

Supply of Oxygen Bulk Cylinder ISI marked to IS 7285(Part-2):2004 duly approved from CCOE Nagpur. The cylinder shall be fitted with valve & valve guard having following broad specifications:
I) Dimensions: 140 mm O.D x 855 mm length.
II) Capacity Minimum : 1.53 Cubic meter Gas capacity.
: 10.2 liters Water capacity
III) Minimum Wall thickness = 4.2 mm.
IV) Working pressure at 15°C = 150 kgf/cm².
V) Test pressure = 250 kgf/cm².
VI) Nominal Tare Weight = 14.9 kg with Neckning.

**Annexure-I**
SPECIFICATIONS - A Type (Oxygen)

Supply of Oxygen Bulk Cylinder ISI marked to IS 7285(Part-2):2004 duly approved from CCOE Nagpur. The cylinder shall be fitted with valve & valve guard having following broad specifications:

I) Dimensions: 140 mm O.D x 430 mm length.
II) Capacity Minimum: 0.68 Cubic meter Gas capacity.
III) Minimum Wall thickness = 4.2 mm.
IV) Working pressure at 15°C = 150 kgf/cm².
V) Test pressure = 250 kgf/cm².
VI) Nominal Tare Weight = 8.2 kg with Neckning.

SPECIFICATIONS - A Type (Nitrous Oxide)

Supply of Nitrous Oxide Bulk Cylinder ISI marked to IS 7285(Part-2):2004 duly approved from CCOE Nagpur. The cylinder shall be fitted with valve & valve guard having following broad specifications:

I) Water capacity = 5 Liters Capacity
II) Gas capacity = 0.75 cu.mm
III) Outside diameter = 108 mm
IV) Wall thickness = 4 mm
V) Cylinder length = 735 mm
VI) Cylinder weight = 9.3 kg
VII) Working pressure at 15°C = 150 kgf/cm²
VIII) Test pressure = 250 kgf/cm².

Supply of Compressed Medical Oxygen in Cylinders owned by bidders Multi Elements Description

I) Medical Oxygen in Bulk Cylinder (7.1 Cum) as per IP – 2010
Basic Price/Per Cubic Meter
Excise Duty (ED)/Sales Tax/VAT/with all Expenditure to FOR including Rent of Cylinders provided.

II) Medical Oxygen in B Type Cylinder (1.43 Cum) as per IP-2010
Basic Price/Per Cubic Meter
Excise Duty (ED)/Sales Tax/VAT/with all Expenditure to FOR including Rent of Cylinders provided.

III) Medical Oxygen in A Type Cylinder (0.68 Cum) as per IP – 2010
Basic Price/Per Cubic Meter
Excise Duty (ED)/Sales Tax/VAT/with all Expenditure to FOR including Rent of Cylinders provided.
Supply of Compressed Nitrous Oxide in Cylinders owned by bidders

I) Medical Nitrous Oxide in Bulk Cylinder (17.1 Cum) as per IP-2010
Basic Price/Per Cubic Meter
Excise Duty (ED)/Sales Tax/VAT/with all Expenditure to FOR including Rent of Cylinders provided.
II) Medical Nitrous in A Type Cylinder (1.7 Cum) as per IP - 2010
Basic Price/Per Cubic Meter
Excise Duty (ED)/Sales Tax/VAT/with all Expenditure to FOR including Rent of Cylinders provided.

**BOQ of Cylinder required**

<table>
<thead>
<tr>
<th>Type of Cylinder</th>
<th>Jumbo (Oxygen)</th>
<th>B Type (Oxygen)</th>
<th>A Type (O2)</th>
<th>N2O Jumbo</th>
<th>A Type (N2O)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Cylinder required</td>
<td>100</td>
<td>100</td>
<td>25</td>
<td>30</td>
<td>20</td>
</tr>
</tbody>
</table>

*The quantity mentioned above against each Type Cylinder shall be strictly as per the AIIMS Rishikesh Actual Requirement after the issuing of Notification of Award.

The quantity may increase/decrease as per actual requirement.
Annexure –II (A)

BIDDER PROFILE

(All relevant supportive documents copies must enclose for Technical Evaluation)

A. General Information:
(1) Location of Corporate Headquarters:
   Name of Contact Person responsible for this Annual Rate Contract:
   Designation:
   Telephone Nos of the Agency:
   Fax Nos.:
   Cell Nos. of Contact Persons:
   Email IDs of Agency/Contact Persons:

(2) Date and Country of Incorporation:

(3) Manufacturing Facility (S) in India:
   Location
   Size
   Capacity

(4) No. of Service Facility(S)/Refilling Stations in India
   Location
   Strength
   Area Covered

(5) Average yearly turnover for last three years:

(6) Geographical Distribution of the Supplies:
   No. of Offices
   Locations
   Staff strength

(7) Copies of Supply Orders/Annual Rate Contracts showing the Order Values obtained from Hospitals, where the similar nature Medical Gases has supplied & refilled during last Three Financial Years.

B. References of Major Clients, those you have been offered your similar nature services (attach documents in support in below format)

S. No. Customer Name, Address & Contact Details, Supply Order No., & Date, Order Value (in Rs.)

Date:.............

Signature and Seal of Bidder

Place:..............

Sign of bidder
FORMAT FOR EMD/PERFORMANCE SECURITY DEPOSIT

BANK GUARANTEE

To,

All India Institute of Medical Sciences (AIIMS) Rishikesh
Virbhadra Marg, Rishikesh-249201 (Uttarakhand) INDIA

WHEREAS _____________________________ (Name and address of the supplier)
(Hereinafter called “the supplier”) has undertaken, in pursuance of contract
no________________________ dated _____________ to supply (description of goods and
services) (herein after called “the contract”).

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish
you with a bank guarantee by a scheduled commercial bank recognised by you for the sum
specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of
the supplier, up to a total of. ______ ____________________ (Amount of the guarantee in words
and figures), and we undertake to pay you, upon your first written demand declaring the
supplier to be in default under the contract and without cavil or argument, any sum or sums
within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to
show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before
presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the
contract to be performed there under or of any of the contract documents which may be made
between you and the supplier shall in any way release us from any liability under this
guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to 24 (Twenty Four) months from the date of satisfactory
installation of the equipment i.e. up to ----------------------- (indicate date).

..........................................
(Signature with date of the authorised officer of the Bank)

..........................................................

Name and designation of the officer
..........................................................

..........................................................

Seal, name & address of the Bank and address of the Branch
UNDERTAKING

I.............................................................S/o.................................................................
R/o ........................................................................................................................................
do hereby solemnly affirm as under :

1. That, I am a Partner / Proprietor / Authorized Dealer/ representative of M/s
................................................................................................................................................
..................................................................................................................................................
................................................................................................................................................
................................................................................................................................................

2. That the firm has not been black listed in the past by any government / private / organization.

3. That the firm has no vigilance case/CBI/FEMA case pending against him.

4. That the firm is not supplying the same item at the lower rate quoted in the tender to any Govt. organization or any other institute.

Signature & Seal of the bidder(s)
Annexure – IV

Declaration of the Bidder Company

Subject:- Supply and Refilling of Medical Gases on own Cylinders to Hospital Complex at AIIMS Rishikesh.

Name of the party in whose : _____________________________________
Favour the Tender form has been issued ______________________________________________

To,

All India Institute of Medical Sciences Rishikesh,
Virbhadr Marg, Rishikesh-249201 (Uttarakhand) INDIA

Dear Sir,

1. I/We hereby submit our tender for afore mentioned supply.

2. I/We now enclosing herewith the Tender Cost fee of Rs. 1135/- by the way of Banker’s Cheque/Demand Draft No. ................. Dated.................. Issued by Bank.................................in favour of “AIIMS Rishikesh”

3. I/We now enclosing herewith the EMD by the way of Banker’s Cheque/Demand Draft/FDR No.......................... dated.............Issued By Bank ......................... in favour of “AIIMS Rishikesh”

For Rs.50,000/- (Rupees Fifty Thousand Only) for drawn in favour of the “AIIMS, RISHIKESH” towards EMD by the way of Banker’s Cheque/Demand Draft/FDR(TENDERERS THOSE WHO DO NOT ACCOMPANIED EMD and TENDER COST FEE ALONG WITH THE TECHNICAL BID, THEIR BID SHALL BE SUMMARILY REJECTED).

I/we shall deposit the required Performance Security as asked in the Tender within the specified time in the event of obtaining Notification of Award from the AIIMS Rishikesh for executing the Annual Rate Contract.

4. I/We have gone through all terms and conditions of the tender documents before submitting the same.

5. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS Rishikesh, in this connection including supply, refilling, delivery, warranty, penalty, payment etc.

6. I/We have noted that overwritten entries shall be deleted unless duly cut & re-written and initialed.

7. Tenders are duly signed (No thumb impression should be affixed).

Sign of bidder
8. I/We undertake to sign the contract/agreement and deposit the Performance Security Deposit as specified in Tender within 15 (Fifteen days) from the date of receipt of the letter of acceptance/Notification of Award, failing which our/my Earnest money deposited may be forfeited and our/my name may be removed from the list of suppliers at the AIIMS Rishikesh.

9. In case tender documents are downloaded from AIIMS Rishikesh Website www.aiimsRishikesh.edu.in by the firm then following certificates should also be signed by the tenderer – “Certified that we have downloaded the tender document from AIIMS Rishikesh Website www.aiimsRishikesh.edu.in and for any difference in contents from original document we shall be fully responsible and understand that Annual rate contract awarded, if any, may be terminated by AIIMS on this account. Tenderer must be enclose a separate DD of Rs. 1135/- in favour of “AIIMS Rishikesh” payable at Rishikesh on account of Tender Cost (Non Refundable) including VAT@5% and it must be accompanied with Technical Bid Documents in Technical Bid Envelope. In those Tenderer’s bid (which is downloaded by Tenderer from the AIIMS Rishikesh website www.aiimsRishikesh.edu.in, the Tender Cost in the way of Demand Draft of Rs. 1135/- (Non Refundable) including VAT@5% in favour of “AIIMS Rishikesh” will not found, are summarily subjected for rejection without assigning any region.

10. We agree to keep the tender open for Thirty (30) days from the due date of its opening/One Eighty days from the date of opening of financial bid in case tenders are invited on 2 envelop system (Strike out as the case may be) and not to make any modification in its terms and condition.
I/We have read and examined the notice inviting tender, specifications applicable, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

NOTE: ALL TERMS &CONDITIONS SUCH AS TAXES ETC, HAS BEEN INDICATED IN THE TENDER FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.

Yours faithfully

Signature of

WITNESS______________________________________

WITNESS______________________________________
MANUFACTURER’S AUTHORIZATION LETTER

Dated ___08-2014

We ___________________ an established and reputable Manufacturers of ___________________ having factories at _________ and _________ do hereby agree to supply ________________ confirming to the required specification and required quantity to M/s ____________________ (Bidder) as offered by them to Supply, Install, Test and Commission against the above stated Tender. This is also certified that M/s _____________________________ is our authorized distributor / importer since ____________ (month & year should filled), and his performance is satisfactory.

We hereby extend our full guarantee and warranty including ensuring the Supply of Standard Medical Gases on Cylinders till the our Authorized Agency having the Concurrency of the Annual Rate Contract with AIIMS Rishikesh and if he fails to do the same, we shall take appropriate action against him and ensure the supply, providing of Cylinders & refilling of the same as per requirement of AIIMS Rishikesh to AIIMS Rishikesh till the further arrangement done by the Institute (i.e. AIIMS Rishikesh) in approved rates against this invitation for Bid by the above firm and not hike the prices for the same.

Yours faithfully,

(name) for and on behalf of M/s ____________________________ (Name of manufacturers)

Note: This letter should be signed by a person competent and having authority to sign on behalf of manufacturer, and should be on manufacturer Letter Head and same will be kept with Technical Bid Envelope.
Annexure-VI
Financial Bid

(Bidder must submit Financial Bid in separate envelope and clearly mention Financial Bid in Bold Letters in the top line of the envelope) and strictly as per the format given below only)

Please note that the total Medical Gases Supply & refilling Annual Rate Contract shall be preferably be awarded to the L-1 Agency, who has offered and quoted overall L-1 Prices for all the requirement mentioned in this Tender in the Schedule of Requirement as per Annexure-I and rates offered by the Bidder in the "Financial Bid" in the below format inclusive of all (i.e. not as per the item wise basis). If the desired Medical Gases not available with One Agency, than only the Item wise L-1 Rate of various participating Agencies shall be determined and AIIMS Rishikesh shall award the multiple Annual Rate Contracts to the L-1 Item Rate quoted agencies in the sole discretion of the Director, AIIMS Rishikesh.
Financial Bid Format
(Bidder/Bidders are requested to quote their Rates in the below format only)

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Description of Schedule of Requirement as mentioned in the Annexure-I</th>
<th>Quantity taken here only for finding unit rates and actual shall be as per BOQ</th>
<th>Cylindrical Type/ Specification/ Gas Carrying Capacity</th>
<th>Basic Cost Refilling of Medical Gases (Per Cubic Meter) (in Rs.)</th>
<th>Add Taxes and others Expenditure like transportation, loading/unloading &amp; Staking per unit (in Rs.)</th>
<th>Unit Rental Charge of Cylinder during the concurrency of Rate Contract</th>
<th>Total unit Cost of each refilled Cylinder including all expenses (FOR Destination) (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>Medical Oxygen in Bulk Cylinder (7.1 Cum) as per IP - 2010</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Medical Oxygen in B Type Cylinder (1.43 Cum) as per IP – 2010</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Medical Oxygen in A TYPE Cylinder (0.68 Cum) as per IP - 2010</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Medical Nitrous Oxide in Bulk Cylinder (17.1 Cum) as per IP -2010</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Medical Nitrous in A Type Cylinder (1.7 Cum) as per IP –2010</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Medical Nitrous in A Type Cylinder (1.7 Cum) as per IP –2010</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total overall Price offered by the Bidder (in Rs.)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Sign of bidder
## Annexure - VII

**CHECK LIST FOR TERMS & CONDITIONS/DOCUMENTS**

(To be filled by the Tenderer and attached with the Technical bid Document in Technical Bid Envelope and enclose all the relevant document copies for Technical Bid Evaluation)

<table>
<thead>
<tr>
<th>Sr. No &amp; Description</th>
<th>Yes / No</th>
<th>Attached at Page No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Details of Demand Draft /Banker’s Cheque(Bank name/ Amount/ Date ) of Rs. 1135/- on account of Tender Form Cost (Non Refundable ) including of VAT@5% in favour of “ AIIMS Rishikesh” is enclosed with Technical Bid documents in Technical Bid Envelope.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Details of EMD/Bid Security Demand Draft /Banker’s Cheque/FDR (Bank name/ Amount/ Date) of Rs. 50,000/- on account of EMD/Bid Security in favour of “ AIIMS Rishikesh” is enclosed with Technical Bid documents in Technical Bid Envelope. The EMD shall remain same either bidder is quoting for One item or Some Items or All Items given in the Schedule of Requirement as mentioned at “Annexure-I”</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Financial Bid/Price Bid as per “Annexure-VI” contain all requested information duly Signed and Stamped must kept in Financial Bid Envelope.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. VAT Registration Certificate (enclose a copy of VAT Registration)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Quotation being submitted directly by the manufacturer or authorized distributor ( enclose the necessary documentary proof) as per the format enclosed at “Annexure-V”</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. In case of Authorized distributor authority letter from manufacturer /principle is enclosed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Copies of Financial Turnover (Rs. 1 Crore) in case of Manufacture participating himself and (Rs. 50 Lakh) in case of Authorized supplier Agency/Distributor participating in the Tender for last Three years, Duly signed and stamped copies of Chartered Accountant/Company Secretary is enclosed, A letter from Chartered Accountant for intimating the last three financial years Turnover figures and Profit and Loss Account Figures must accompany with Technical Bid.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Copies of Purchase Orders must enclose as follows:- 1 No. of Supply/Purchase Order/Annual Rate Contract worth not less than Rs.24 Lakh or 2 Nos. of</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Sign of bidder
Supply/Purchase Orders/Annual Rate Contract worth not less than Rs. 18 Lakh each or 3 Nos. of Supply/Purchase Orders/Annual Rate Contract worth not less than Rs. 12 Lakh each must enclose with showing total Order Values for Technical Evaluation purpose.

Performance report/ List of organization(S) for supply of similar nature items, the copies of Supply/Purchase Orders/Rate Contracts are enclosed.

11 Duly signed and stamped undertaking in the format given in the “Annexure-III” that:
I. The firm has not been black listed in the past by any government/private/ organization.
II. The firm has no vigilance case / CBI / FEMA case pending against him.
III. The firm is not supplying the same item at the lower rate quoted in the tender to any Govt. organization or any other institute.

12 Literature / original Catalogue of the product attached.

13 Compliance statement with relation to Tender specifications

14 Quality Certification documents as per tender terms & Conditions/ Specifications. Please specify

15 The bids are numbered with pages from ____________ to ______________.

Yours faithfully

Seal and Signature of Tender(s) with full Address, Contact Details

Date: ............... 

Place : ...............