

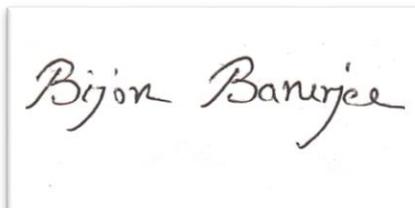
## **DETAIL INSTRUCTIONS FOR FILLING ONLINE APPLICATION FORM**

The applicant must read the following before attempting to fill the Online Application Form:

- 1) A valid email account is must, which has not been used for filling Online Application Form by any other applicant applying for the same job. Two or more applicants cannot share the same email ID. All future correspondence will be made through the registered email ID only.
- 2) A working mobile phone number is also compulsory for registration. It is not necessary that the applicant must have mobile connection in his/her name. The applicant may register any mobile number for communication. However, all information given on that mobile number shall be deemed to have been delivered to all such applicants.
- 3) **Internet related Information :**
  - a) Internet upload speed must be above 1 mbps to allow smooth upload of your files. Slow internet connections and data cards are not recommended. You are advised to fill the application online in one session.
  - b) If your internet connection gets interrupted and data is not saved than you will have to complete and resubmit the form using the same user name and password again.
  - c) Due to security reasons, once the form is finally submitted it cannot be edited again.
- 4) **Document Upload Information :**
  - a. Scanned copy of a recent passport size photograph in JPG/JPEG format. Photograph must be a recent passport size colour with light and plain background and the size of file should not be more than 150 kb.



- b. Scanned copy of signature of the applicant (JPG/JPEG format) as per specification given below:
- The applicant has to sign on white paper with Blue/Black Ink pen. Please crop the portion of signature from the scanned document and upload it in the application form.
  - The applicant must sign clearly so that the scanned image is clear and may be used for verification at the time of examination and interview.
  - Size of file should not be more than 50 KB.



- c. Before uploading, scan and keep ready your documents in form of pdf files. The size of each file should be as defined. If it's more than required size than use freely available softwares to reduce the size before uploading.
- d. Single PDF can be generated from multiple pages while scanning or if already separate pages are there, using freely available pdf merge software.

The documents required are:

<b>Title</b>	<b>Documents required</b>	<b>File Type</b>	<b>Size (in kb)</b>
Certificate for Date of birth	10 <sup>th</sup> Marksheet /Certificate or any other certificate	PDF	100
Category Certificate	(OBC / SC / ST/OPH)	PDF	100
Council registrations	Under Graduate, Post Graduate- Nursing Council (RN & RM) Certificates	Single PDF File	150
Educational Qualifications	12 <sup>th</sup> Marksheet , Graduation Marksheets and Degree, Post Graduation Marksheets and Degree.	Single PDF File	500
Experience certificates	Relevant experience certificates	Single PDF File	500
No Objection Certificate (NOC)	No Objection Certificate from present Employer - If applicable	PDF	100
Permanent address Proof	Passport/ Aadhar card/ Driving Licence / Voter ID / any other ID approved by GoI.	PDF	100

### 5) **Online Payment Detail:**

You can pay only using online payment gateway. The gateway can accept Debit Cards / Credit Card or Net Banking.

For any "QUERY REGARDING THE ONLINE APPLICATION FORM", the applicant may please contact at Help Line Number: **7289060457.**

## COURSE OF ACTION FOR APPLICANTS

### STEP 1

Register on the website by signing up using your valid email id and password. Login in to the website with your username and password.

### STEP 2

Read the Advertisement carefully and apply for the job you are eligible for. Fill up the Application form with your Personal, Educational and Experience Details.

### STEP 3

Make Payment through Bank Challan and enter the Payment Details on the website. Complete the Application process by downloading your Registration Slip . Keep it with yourself for all future correspondence as well as the Bank Challan copy.

## STEP 1: REGISTRATION

https://psu.shine.com/company/rishikesh-aiims/

anshuman darbari medical council

Helpline: 0124-4310747

About Us Latests Jobs

अखिल भारतीय आयुर्विज्ञान संस्थान, ऋषिकेश  
All India Institute of Medical Science, Rishikesh

शिकुसायु रिकुमी नः

Register by  
SIGNING UP

Already Applied?

Registered Applicant

Email:

Password:

Verification Code:

Type the text:

Login

New User? Sign Up Here

Forgot password

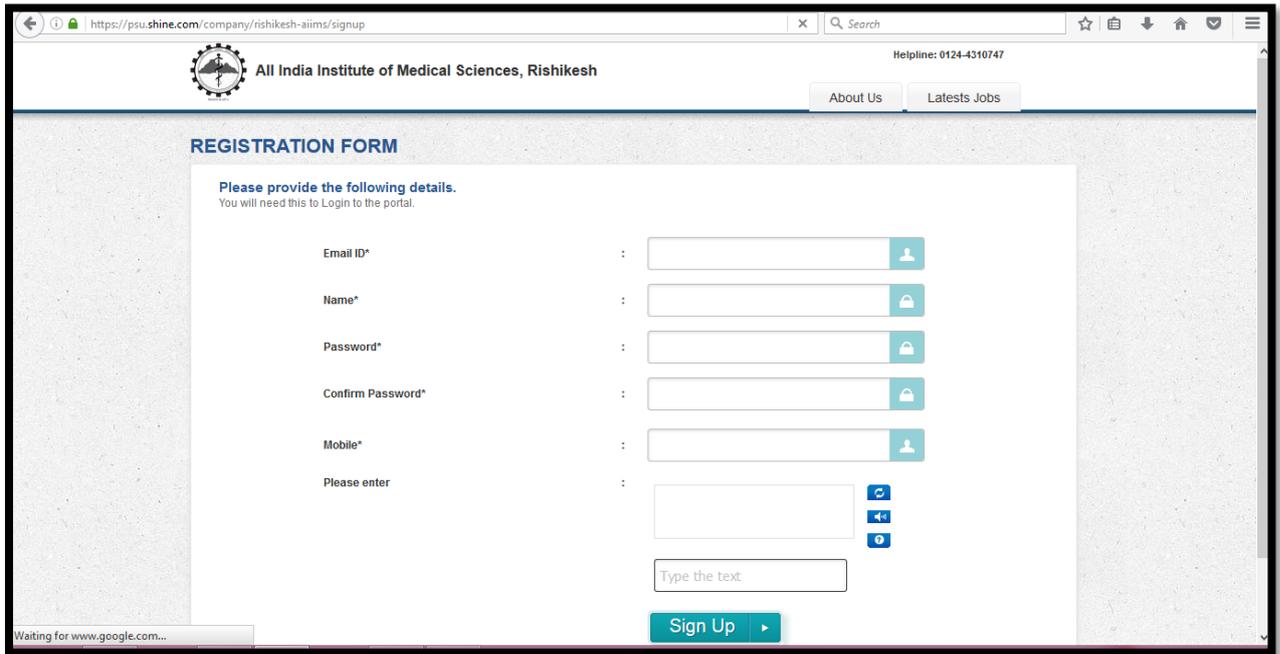
Latest Jobs

→ Professor

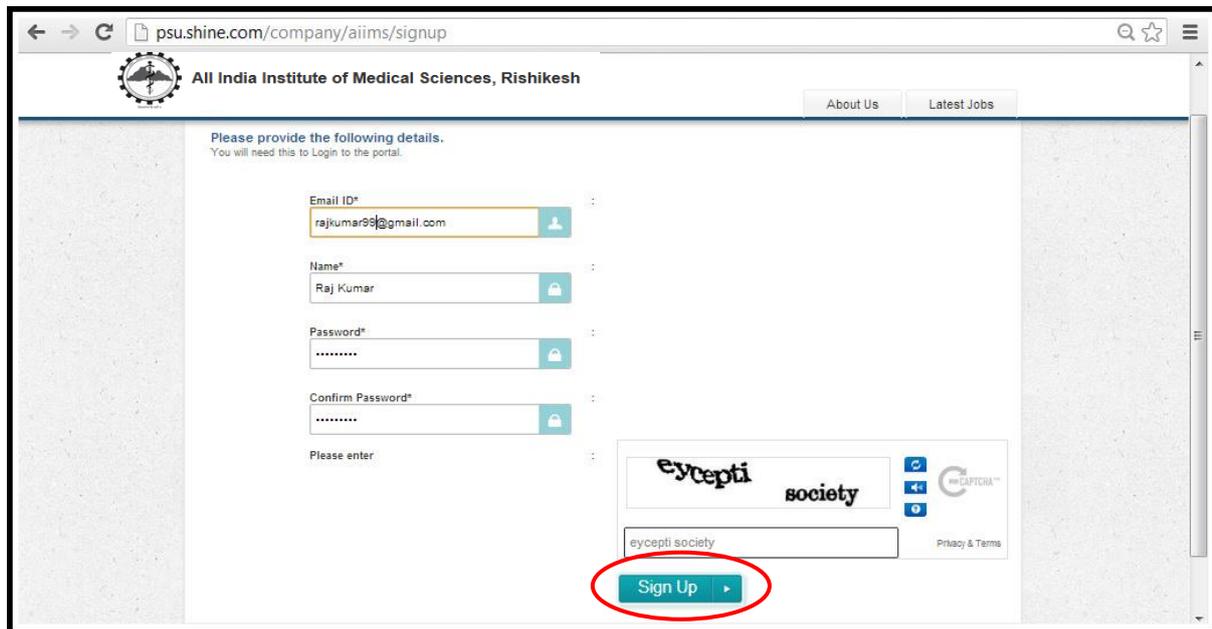
Please read the advertisement

Last Date - 31st Jan, 2017

View Details



Register on the website by signing up with your valid email id and password.



After entering your email id and password  
click on Sign Up to proceed

## Verify your Email

**Email Verification**

A verification link has been sent to **rajkumar99@gmail.com**  
Please go to your mailbox and click on the link to verify your email.  
You would only be able to Apply once you have successfully verified the email.

Okay

**Check your email**

Click here to enable desktop notifications for Gmail. [Learn more](#) [Hide](#)

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COMPOSE Primary Social Promotions

Inbox (7) Starred

psuadmin registration AIIMS - Dear candidate, Please click

registration AIIMS

psuadmin@shine.com 12:44 PM (15 minutes ago)

Dear candidate,  
Please click on the link below to verify your email:

<http://psu.shine.com/company/aiims/emailactivation/?t:AAAAAAQUFExglBwEEFEgQFRUDHAgZJh8MGQ8UTxsJFT5JUwRTBFRIUEIWQFNJV0pVTFZM>

Shine.com

1 hour ago, Shared publicly

ting for the right #job? But are really prepared for it? ...

5 job-hunt must haves

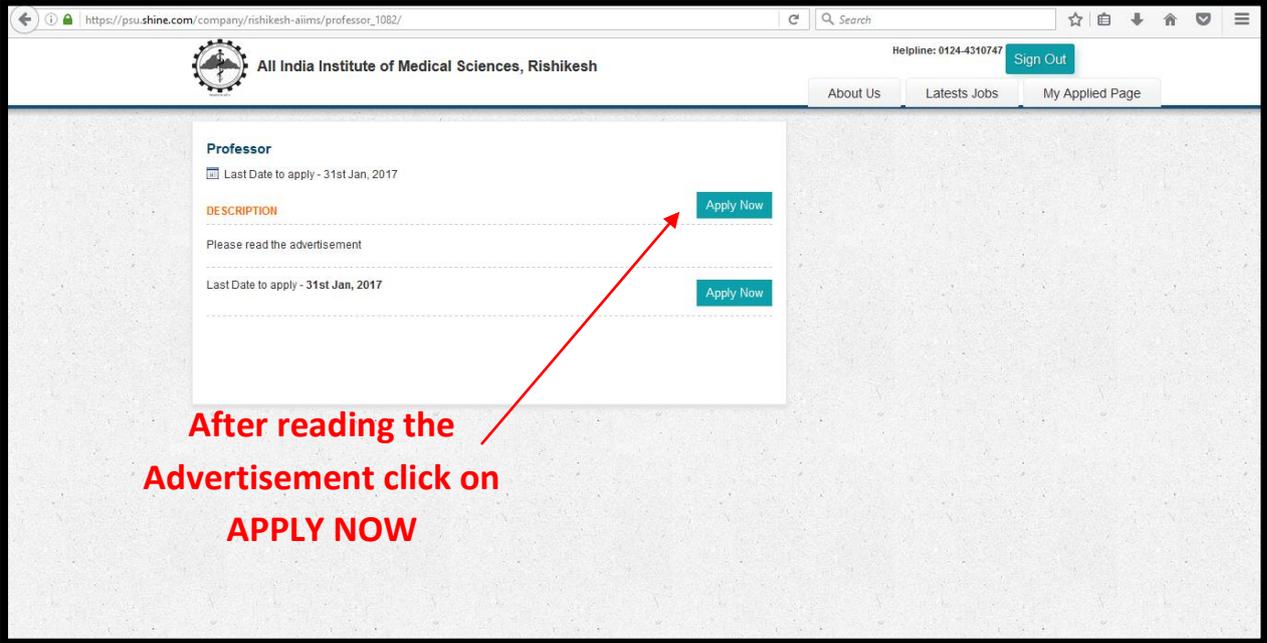
About Us Latest Jobs

Your email has been verified successfully!

Go to Homepage

After verifying your email id, you will be directed back to the main website from where you can view the Latest Jobs.

## STEP 2: FILL UP THE APPLICATION FORM



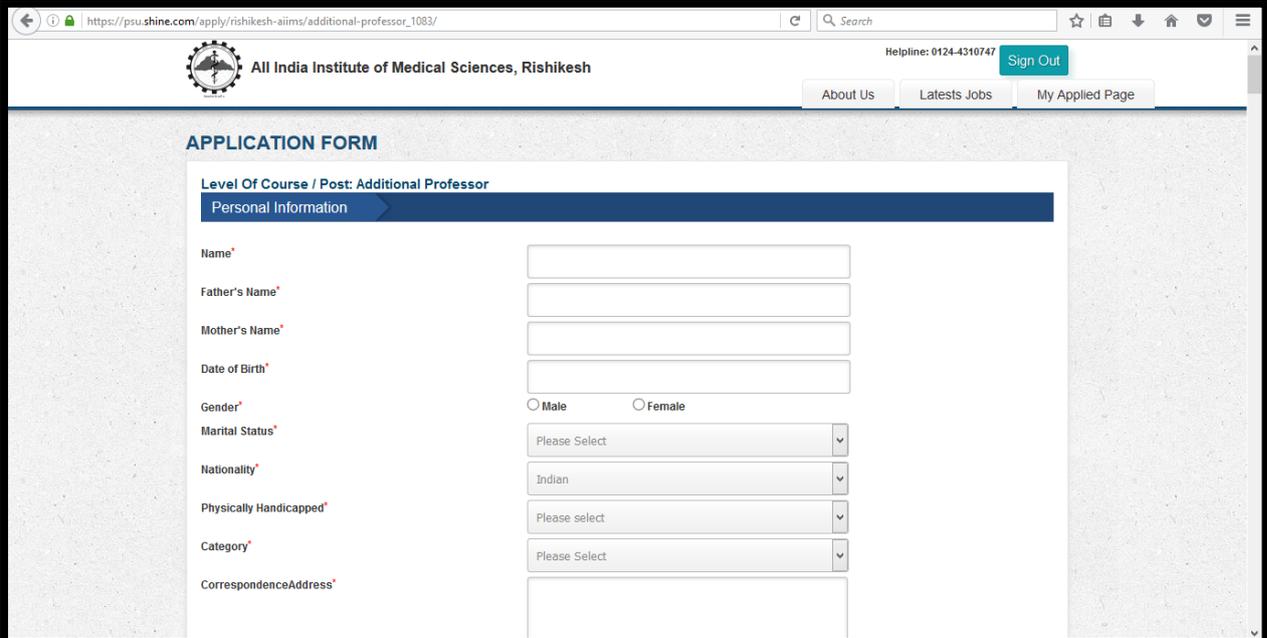
**Professor**  
Last Date to apply - 31st Jan, 2017

**DESCRIPTION**  
Please read the advertisement  
Last Date to apply - 31st Jan, 2017

[Apply Now](#)  
[Apply Now](#)

**After reading the Advertisement click on APPLY NOW**

Fill in the application form with your Personal, Educational and Experience Details. Also Upload the scanned copy of your Photograph and Signature.



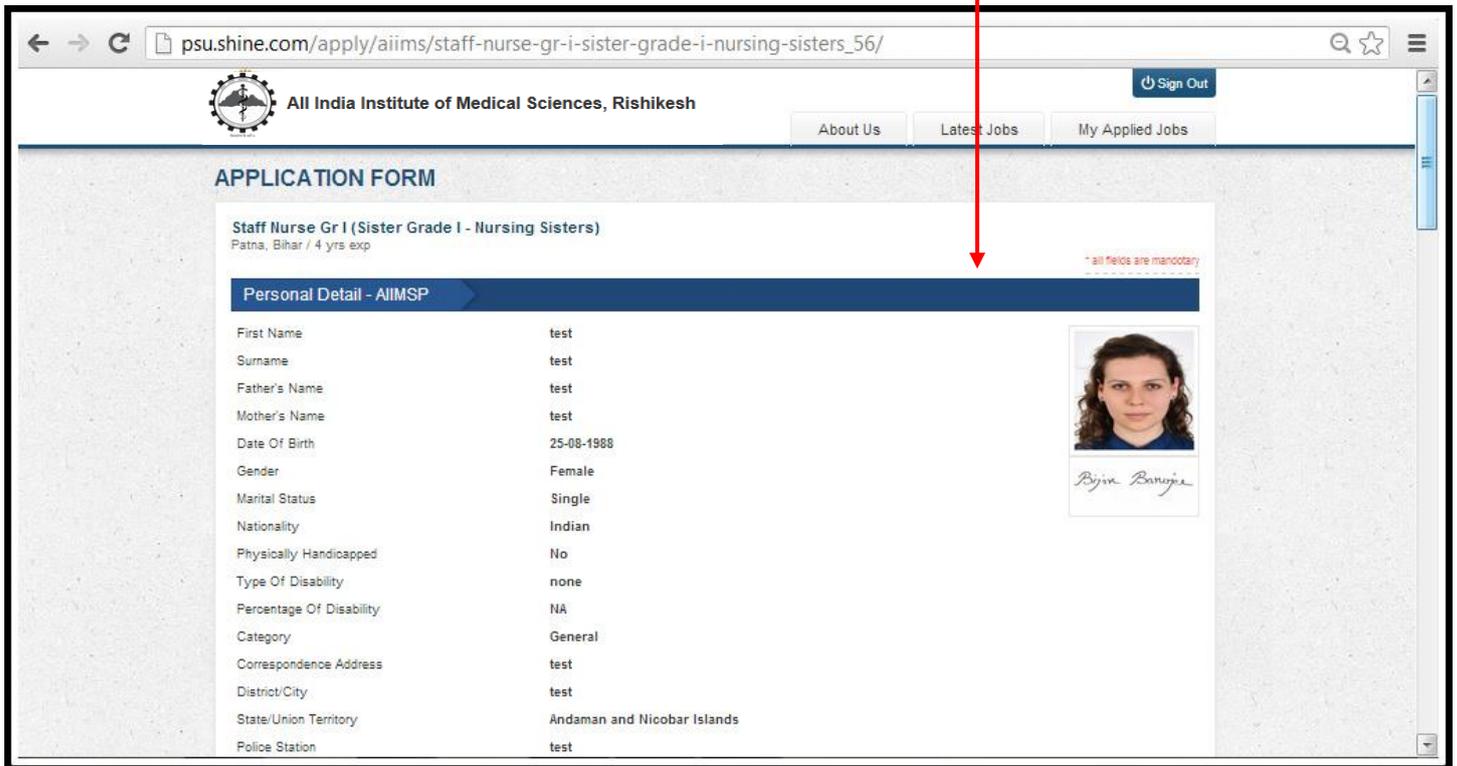
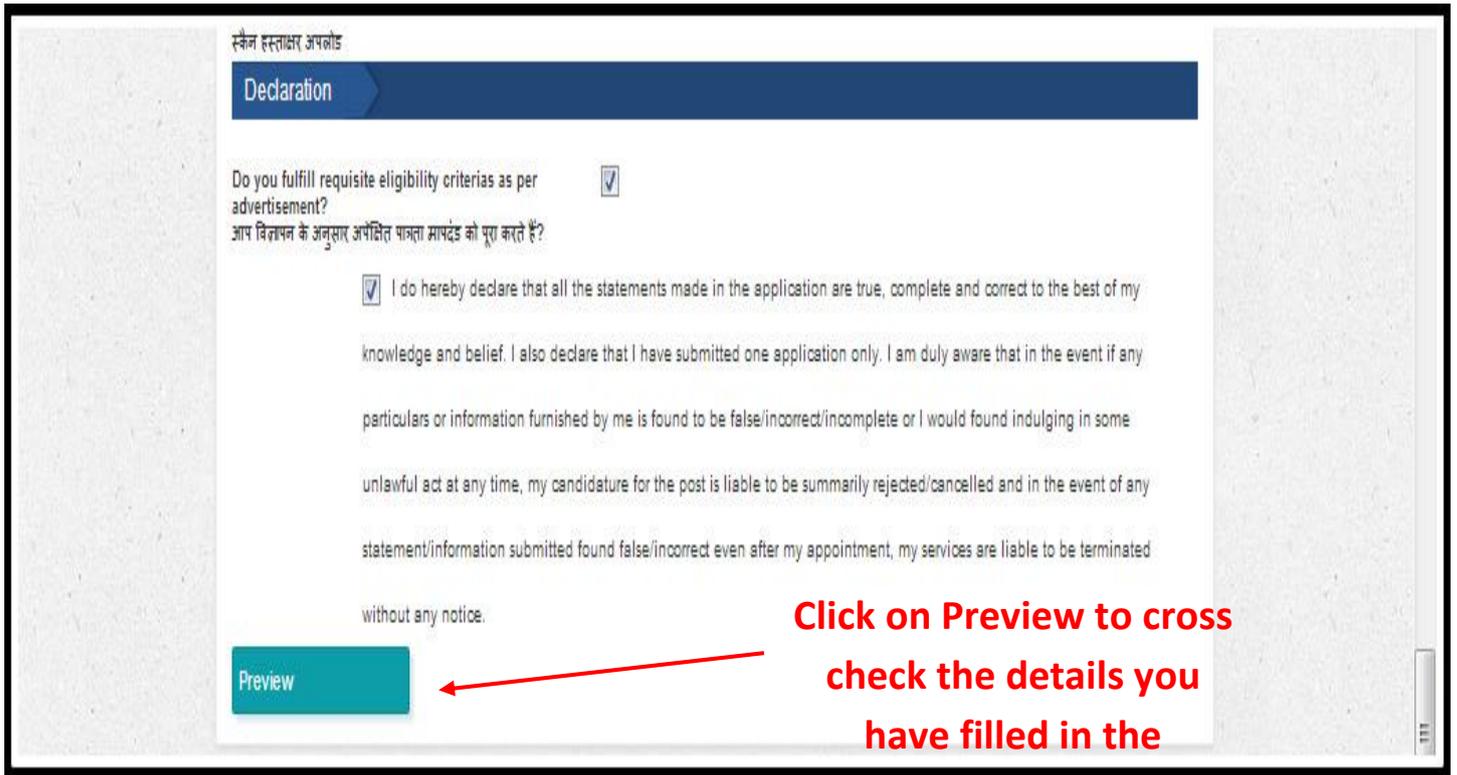
**APPLICATION FORM**

Level Of Course / Post: Additional Professor

**Personal Information**

Name\*  
Father's Name\*  
Mother's Name\*  
Date of Birth\*  
Gender\*  
Marital Status\*  
Nationality\*  
Physically Handicapped\*  
Category\*  
CorrespondenceAddress\*

Male  Female  
Please Select  
Indian  
Please select  
Please Select



Click on Edit to edit/change any details you have filled incorrectly in the Application form. Click on Submit to apply for the form. Please note that you won't be able to Edit the form after Submission.

psu.shine.com/apply/aiims/staff-nurse-gr-i-sister-grade-i-nursing-sisters\_56/

All India Institute of Medical Sciences, Rishikesh

Sign Out

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Grade-II/ Staff Nurse

Out of the Total, Years of Experience in Nursing/ Hospital Administrative 3

**Work Experience - Non Mandatory**

Name of Organization	test
From Date	01-08-2000
To Date	01-08-2013
Total Years	10

**Declaration**

Do you fulfill requisite eligibility criteria as per advertisement? Yes

You will not be able to Edit the application form once you click on Submit. Proceed to Submit only once you check all the data

**Submit Your Application Form**

Edit Submit

### STEP 3: MAKE PAYMENT after submission of Application Form

If you have made payment through Debit card/Credit Card /Internet Banking, and if it is showing pending, applicant has to make the Payment again in such cases & Applicant previous payment will be refunded within 7 working days.

https://psu.shine.com/makepayment/rishikesh-aiims/staff-nurse-grade-ii\_573/?app\_id=215739857243

All India Institute of Medical Sciences, Rishikesh

Helpline: 0124-4326927

Sign Out

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**Payment**

✓ Your application has been saved

Go back to My Applied Jobs

Your application number is 215739857243

Please save this number for all future references

**Select Payment Mode**

- Debit Card
- Credit Card
- Net Banking
- Bank Challan

**Pay Using Debit Cards !**

**Steps to Follow**

- After clicking on the button below, you will be directed to a secured gateway for payment.
- After confirming the payment your services will be processed.

\*In case of online payment, Rs. 30.00 or 6% of application fee (whichever is higher) would be charged extra as part of bank charges.

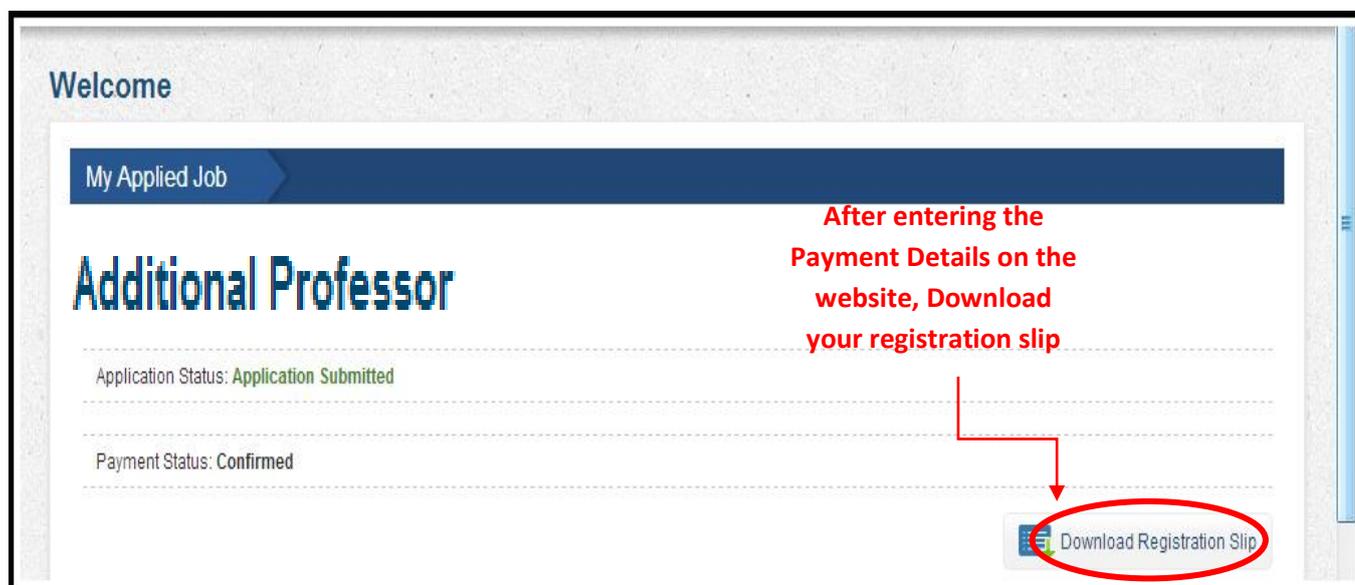
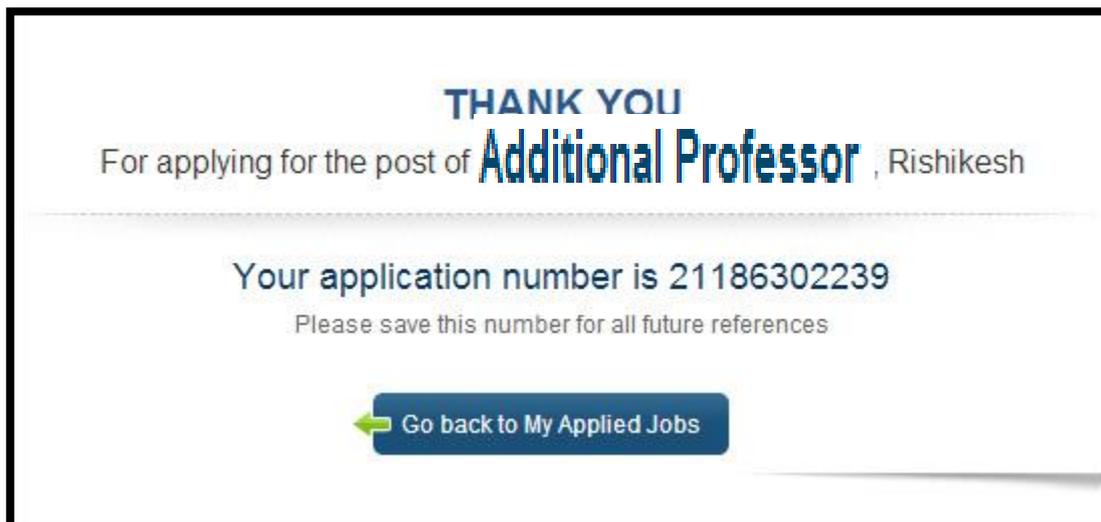
Amount Payable **Rs. 530.00/-**

Make Payment

we accept American Express VISA MasterCard

Note: In case of Online Payment (Net Banking, Debit Card or Credit Card), if the candidate gets the registration slip it means his/her payment is successful and he/she can take print out of his/her Registration Slip. If the candidate does not receive any Registration slip, it means his/her payment is failed due to some reason and this amount will be refunded back to the candidate within 7 Working days and Candidate needs to make the payment again to confirm his/her candidature.

## FINAL STEP: DOWNLOAD REGISTRATION SLIP



**Please Note that your Candidature is subject to Reconciliation of Payment with the Bank.**

**Therefore, please note down the Reference Number carefully at the time of making Online Payment.**