

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, RISHIKESH
PROFORMA FOR TAKING PRIOR PERMISSION BY
GOVERNMENT SERVANTS FOR PRIVATE VISITS ABROAD

Part A – To be filled by the Government servant applying for visit abroad

1. Name and Designation
2. Pay
3. Department
4. Passport No.
5. Details of Private Foreign travels to be undertaken:

Period of leave applied	From..... To.....
Period at abroad	From..... To.....
Name of foreign countries to be visited	
Purpose of visit	
Estimated expenditure (Travel,boarding/lodging,visa,mi sc.etc)	
Source of funds	
Remarks if any	

6. Details of private foreign travel undertaken during the last four years.

Period of travel	Name of foreign countries visited	Purpose

Signature
 Name: _____

Designation _____

Remarks/comments of the Head of the Department